

**MINUTES OF A REGULAR MEETING OF  
BIG BEAR MUNICIPAL WATER DISTRICT  
HELD ON THURSDAY, September 21, 2023**

**1. OPEN SESSION**

President Bradford opened the regularly scheduled Board meeting at 12:59 PM at the Big Bear Municipal Water District located at 40524 Lakeview Drive, Big Bear Lake, CA 92315 on Thursday September 21, 2023.

**BOARD MEMBERS PRESENT:**

Steve Ludecke, Vice President  
Mark Lee, Director  
Tom Bradford, President

**2. PLEDGE OF ALLEGIANCE**

Mark Lee

**3. PUBLIC FORUM**

Larry Cooke, a resident of Big Bear Lake, had a question about working on dock systems and had a question about the footprint and what that is defined as. Mr. Stephenson explained this is the footprint of the dock, the largest surface area that you walk on.

**4. REPORTS**

A. General Manager, Mike Stephenson, asked President Bradford to jump to business item A because we have John Wilkes with CARPI lining on the phone right now ready for his presentation; President Bradford agreed.

Mr. Stephenson reported, that we had an outreach event this week with a home school group, Classic Conversations of Big Bear. They had a great time, and their parents thought the information was fantastic, it was a great thing for both sides. There is a new destratification system that we are putting together as we speak. The issue we had was finding a system that could pump the depth that we needed. We should be able to install the next week or so. We have slowed down out on the lake, so we are ramping down staff.

B. Nothing from the administration committee to report from their meeting last week.

**5. CONSENT CALENDAR**

- A. Minutes of a Special Meeting on September 7, 2023.
- B. Minutes of a Regular Meeting on September 7, 2023.
- C. Contract of Interim General Manager beginning October 16, 2023 through an initial term of May 15, 2024.
- D. Warrant list dated 9/18/2023 in the amount of \$330,317.77.

**Discussion:**

No comments were made.

With a motion made by Vice President Ludecke, and seconded by Director Lee, the consent calendar was approved unanimously:

AYES: Ludecke, Lee, Bradford

NO: -

ABSTAIN: -

## **6. BUSINESS**

### **A. Virtual Presentation from John Wilkes of CARPI membrane lining for Bear Valley Dam upgrade INFORMATION ONLY.**

#### **Discussion:**

John Wilkes from CARPI membrane lining is giving a short presentation on how this lining could help our Dam and be applied to our dam. He will be going over some relatable projects which would be similar to the Big Bear Dam. President Bradford wanted to clarify that if we time this installation right, we can really cut the cost down, which is correct. If we wait until about 10 feet from full, we save almost about a million dollars. That is why we approved this method for the approval process a few meetings ago, so we are about six months into our year timeline of DSOD approval. We are under our own timeline right now, and we can wait until the right lake level is down. DSOD has already given us authorization to use this product, so we are waiting for the plan to be finalized by our engineers. President Bradford asked how long the permitting process will take and how long will the permit be in place before we start the work. Dams have an environmental exemption because of their importance, we need to be able to repair our Dam at any time. We have been told this was only about a 30-day project once they start the project. The ideal time would be October to install whenever the permits and approval process is complete. President Bradford wanted to assume that we want to do this a year from now, what happens if we are not able to do this project because we fill and spill this coming winter? What would the cost be if we have to wait, could we buy the material upfront? Mr. Stephenson explained we were told this project was very small and they would always have this material available, which is another reason to purchase the material upfront. Wants to get the material ahead of time to be ready when the water level is right. Mr. Stephenson suggested we do something like a hard start date, 10 feet down from full or 2025 whichever comes first, and lock in something now to keep the price down.

Vice President Ludecke has one concern that a portion of the project would be T&M and the rest of the project would be a fixed price. But what we should do is lock in those price perimeters, so we are going to agree, at 10' down from full, we will move forward underwater. Board would like to see the three scenarios in a cost breakdown for the board to discuss in the near future.

No Vote Needed – Information Only

### **B. Board to consider and approve Resolution 2023-05 Quagga/Zebra Mussel Infestation Prevention Fee Grant Program Application and Funding Agreement.**

#### **Discussion:**

Mr. Stephenson said we are considering another resolution for our quagga grant to state that we will accept their money and will abide by their rules. President Bradford asked if this was a state or federal grant? It's

a state grant. What are we tied to receive this money? Mr. Stephenson explained this is because our quagga program, and it's nothing that we don't already do as far as some reporting. This opportunity would end if we did have quaggas, but as of today, we just got another negative test, we are quagga free.

With a motion made by Vice President Ludecke, and seconded by Director Lee, Resolution 2023-05 Quagga/Zebra Mussel Infestation Prevention Fee Grant Program Application and Funding Agreement was unanimously approved:

AYES: Ludecke, Lee, Bradford

NO:

ABSTAIN:

**7. ITEMS REMOVED FROM CONSENT CALENDAR**

N/A

**8. ANNOUNCEMENTS**

We will be adjourning the first meeting in October and first meeting in November.

**9. DIRECTOR COMMENTS**

Vice President Ludecke thanked Brittany for stepping up and taking on the Interim General Manager role as Mike steps away as General Manager.

**10. ADJOURN**

There being no further business, the meeting was adjourned at 2:29 PM.

**DATE AND TIME OF NEXT MEETING**

Date: October 16, 2023

Location: 40524 Lakeview Drive  
Big Bear Lake, CA 92315

Time: 1:00 PM



Brittany Lamson, Secretary to the Board of  
Directors of Big Bear Municipal Water District

[SEAL]