



# Big Bear Municipal Water District

## Lake Management

### Board of Directors

Steve Ludecke – Division 1  
Bob Rehfuss – Division 2  
Craig Brewster – Division 3  
Mark Lee – Division 4  
Tom Bradford – Division 5

## Budget & Finance Committee Meeting Minutes May 13, 2024

**Present:** Director Ludecke

Director Lee

Mike Stephenson, Chief Operations Officer

Brittany Lamson, Interim General Manager/Board Secretary

Mike Schermer, Sr. Accountant/HR

**Public:** None

### 1. Q3 Review:

- a. Ms. Lamson reviewed our current quarterly; we are in good standing with no budget line exceeding its projected cost at this time except for the above COLA increase for our insurance line items.

### 2. DRAFT 2024-25 Budget Review:

- a. Ms. Lamson started the review with the overall budget operation expenses and revenue projected for the upcoming year.
- b. Explained an additional payment to CalPERS to remain funded and avoid additional interest payments.
- c. Might increase professional services if a invasive species contractor is hired.
- d. Increase maintenance training budget by 10K to include marine engine training to cover the open boat mechanics position.
- e. All insurance line items will increase by 30% to catch up with what they increased to in January.
- f. Radio communications did not end up spending the amount for the new radios because our current company was willing to go back and troubleshoot the whole system and fix the root cause of the problem.
- g. For capital improvement, there is a new main office building, a new maintenance shop building, a new maintenance vehicle, an operations vehicle, the work boat, patrol boat, TMDL research vessel, electro-fishing boat.
  - i. This is the same work boat and patrol boat we order earlier in the year, but payment has not been issued because the builds are not complete, and will not be complete until after this fiscal year.
- h. We are rolling over the remaining, roughly 400K left in the original approved replenish budget to this next fiscal year.



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- i. Contamination clean up is requesting a change order because of additional grouting processes that need to be completed, but project will not be included in the coming years budget.
  - j. Added \$1.5M to the Dam improvement fund for the possibility of completing the downstream concrete work.
  - k. Increased the training in the invasive species fund because we have a new pesticide license holder and he will be attending more training during the first year of his license.
  - l. Removed the Quagga fee line as we no longer collect that because the state separated them from the DMV and we do not patrol for it anymore, but it is still part of the proper display.
- 3. Budget & Finance Issues & Updates**  
No comments were made.