



# Big Bear Municipal Water District

## Lake Management

### Board of Directors

Steve Ludecke – Division 1  
Bob Rehfuss – Division 2  
Craig Brewster – Division 3  
Mark Lee – Division 4  
Tom Bradford – Division 5

### Administrative Committee Meeting Minutes September 30, 2024

**Present:** Director Ludecke

Director Brewster

Jared Cheek, General Manager

Mike Stephenson, Chief Operations Officer

Brittany Lamson, Asst General Manager

Drew Pappas, Lake Ops Manager

**Public:** Tom Bradford (at 10:40am)

#### 1. Day Wireless Equipment Upgrade

- a. Our current contract is with Day Wireless, but we need some much-needed upgrades to our equipment.
  - i. Proposal is just north of \$12K.
- b. We knew about these charges, they said we would need to upgrade this by the end of the season.
- c. Drew explained that when meeting with the technician our equipment is very outdated.
- d. Install would be scheduled for late October.
- e. Committee recommends to full board approved.

#### 2. New Research Vessel Boat Update

- a. This is already approved per the current budget, but the boat is 18-24 months out before we can get the boat built.
- b. Director Brewster asked how many times we went out this year - About 20 times.
- c. Committee recommends on consent calendar for full board approval.

#### 3. Streamline Website Builder Proposal

- a. This company will rebuild the website and monitor the website for legal compatibility requirements.
- b. There are three different pricing tiers which are changeable at any time.
- c. Committee is recommending rebuilding cost and go with the middle tier pricing of \$500 monthly until we see which tools we need/use.

#### 4. Admin Issues & Updates

- a. Mr. Cheek wanted to discuss the surplus policy, if we want to establish something more formal.
- b. Director Brewster thinks the best way to get rid of the vehicles is to sell off the mountain and not worry about it going to a whole seller.
- c. Committee asked about the smaller equipment, and dollar amount, include in policy. To be brought back to committee.
- d. Line Fire update – they want a water use contract now because of how much they will be using the water now.
- e. Will probably be dipping for the next couple weeks, so we are supposed to be having a contract sent to us.
- f. Director Ludecke asked what they want a contract for now after doing this for so long?



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- i. Has to deal with funding the fire team is receiving and it is the use of public utilities.
- ii. They have requested we charge them for the water they are using, we did not introduce the charge.