



# Big Bear Municipal Water District

## Lake Management

### Board of Directors

Steve Ludecke – Division 1  
Bob Reh fuss – Division 2  
Craig Brewster – Division 3  
Mark Lee – Division 4  
Tom Bradford – Division 5

## NOTICE OF REGULAR BOARD MEETING June 6, 2024 A G E N D A

Place: Big Bear Municipal Water District  
40524 Lakeview Drive, Big Bear Lake, CA 92315

Next Resolution Number: 2024-03

OPEN SESSION: 1:00 P.M.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. PUBLIC FORUM

(The Board will receive comments from the public on items not on the agenda; no action is permitted on these items. Time set aside not to exceed 30 minutes total by all participants)

4. REPORTS

- A. Interim General Manager
- B. Chief Operations Officer
- C. Committee- the following committee met since the last regular Board meeting:  
Administrative

5. CONSENT CALENDAR

- A. Minutes of a Regular Meeting on May 16, 2024.
- B. Minutes of a Special Meeting on May 22, 2024.
- C. Warrant list dated 5/31/2024 in the amount of \$101,709.21.
- D. Policy 2024-01 "District Vehicle Use Policy".

6. BUSINESS

- A. Board will have a recommendation regarding Resolution 2024-03 FY 25 Compensation Scales Exhibit A (Full-Time Employees) and Exhibit B (Seasonal Employees).
- B. Board will have a recommendation regarding the season long (June – August) invasive species control tournament/ incentive program outline.
- C. Second Draft Budget FY 2024-25 Review & Discussion.

7. CLOSED SESSION

- A. PUBLIC EMPLOYEE APPOINTMENT  
Discussion of employee pursuant to government code 54957(b): Title: General Manager

8. ITEMS REMOVED FROM CONSENT AND PLACED ON BUSINESS

9. ANNOUNCEMENTS
10. DIRECTOR COMMENTS
11. ADJOURNMENT

**NEXT MEETING:** Open Session at 1:00 P.M.  
Thursday, June 20, 2024  
40524 Lakeview Drive  
Big Bear Lake, CA 92315

**PLEASE NOTE:**

Agenda related writings or documents provided to the Board of Directors are available for public inspection at [www.bbmwd.com](http://www.bbmwd.com) or in the District office during business hours, 8:00 am – 4:30 pm Monday – Friday.

Five (5) minutes may be allotted to each speaker for an item on the agenda and three (3) minutes may be allotted to each speaker for an item that is not on the agenda up to a maximum of thirty minutes for each subject matter. A speaker who utilizes a translator, except if the speaker uses simultaneous translation equipment, shall receive twice the time allotted for a speaker that does not utilize a translator. (Cal. Gov. Code § 54954.3.)

No disruptive conduct shall be permitted at any Board meeting. Persistence in boisterous or disruptive conduct (including but not limited to what the general public would consider profane, explicit, or obscene language) shall be grounds for a summary termination, by the President, of that person's privilege to address the Board and the President may take such other actions in accordance with the Brown Act including, but not limited to, clearing the room of those willfully interrupting the meeting. (Cal. Gov. Code § 54957.9)

Individuals should contact the General Manager or designee if he/she requires disability-related accommodation or modifications, including auxiliary aids and services, in order to participate in the Board meeting. (Government Code 54954.2)

***MINUTES OF A REGULAR MEETING OF  
BIG BEAR MUNICIPAL WATER DISTRICT  
HELD ON THURSDAY, May 16, 2024***

**1. OPEN SESSION**

President Ludecke opened the regularly scheduled Board meeting at 1:00 PM at the Big Bear Municipal Water District located at 40524 Lakeview Drive, Big Bear Lake, CA 92315 on Thursday May 16, 2024.

**BOARD MEMBERS PRESENT:**

Steve Ludecke, President  
Bob Reh fuss, Director  
Craig Brewster, Vice President  
Mark Lee, Director  
Tom Bradford, Director

**2. PLEDGE OF ALLEGIANCE**

Vice President Brewster

**3. PUBLIC FORUM**

No comments from the public in attendance.

**4. REPORTS**

A. Interim General Manager, Brittany Lamson, reported that she, Mike, and Jim attended a forest tour of an upcoming clean-up project for the North Big Bear Project, hosted by a private company Blue Forest, who are an investment conservancy group that works with the US Forest service to expedite forest maintenance projects and assists with future planned projects to complete more through partnership funding. The District attended because of the possible benefit we could see from the reduction in sediment runoff and increase in water inflows. We also had a meeting with our on-call consultant about our environmental document which looks at 12 different possible project areas around the lake. They are closer to being complete with the draft document and moving into the CEQA scoping around end of August. The carp bin has been placed out today, we are seeing warmer temperatures, and the need is now there to start disposing of them for the public. Lastly, the fire dock builder has been a very frustrating effort. He refuses to do anything we ask, and has made this project as difficult as it could be. We are being a cooperative partner, but will not work with this builder again. That being said, the contractor agreed that the weights suggested by the dock builder were not needed, and in order for this build to be complete prior to Memorial Day weekend, we need to add this revised fire dock plan showing the install without weights which was just given to the district late yesterday.

President Ludecke asked for a vote to add an emergency item, revised fire dock plans, to the agenda.

With a motion made by Director Rehfuss, and seconded by Vice President Brewster, the motion to add this revised fire dock plan to the consent calendar, was unanimously approved:

AYES: Ludecke, Rehfuss, Brewster, Lee, Bradford

NO:

ABSTAIN:

B. Chief Operations Officer, Mike Stephenson, reported the lake level sitting at 3.95, a little deceiving because the probe that sits on the side of the dam creates pressure, however, when the lake varies drastically it does not have time to recalibrate automatically. The lake level changed 8 feet before we noticed an inch difference between a manual measurement and the digital probe reading. The new system, set to be installed once we finished up the 36" meter replacement project will be so much more efficient. The fencing project for the vacant lot next to us is underway.

C. Vice President Brewster spoke about the admin committee meeting, met with the Blue Forest group, his main concern is the trails that would be decommissioned by this forestry work and doesn't feel like the District should invest in anything that would have a negative impact to the recreational locals or visitors. Hard sell for him. Director Lee spoke about the budget and finance committee meeting, the group went over a couple of changes to the budget, but nothing huge. Director Bradford explained the lake improvement committee discussed carp removal strategies on the lake, wants to solidify a real program (outside the current strategic plan), wants to create a program that would last all season, person with the most carp at the end of the year gets a bigger prize.

Director Rehfuss brought up people asking where to dispose of fish that was on Facebook. Thinks the district should answer these questions more proactively. Ms. Lamson explained that we do monitor sites for questions like these and address them in a post as a group, not individuals.

John Osborn of Pine Knot Marina asked about the damage being done on the docks from carp shooting? What can be done about this considering it is public water? Does the marina permit allow some kind of enforcement within their zone? Director Rehfuss asked how big of a deal is this? Addressed to both marina operator in attendance. They replied it's every weekend, and maybe two or three times a week. Loren Hafen clarified that he is in favor of the sport, but personal property damages are difficult. They explained the biggest issue is the folks from boats that float in our marina and hit floats.

Mr. Stephenson explained that we inform those who participate in the sport to be cautious of docks and other possible damages that may occur as they are liable. During our tournament we hand out a full sheet of rules.

## **5. CONSENT CALENDAR**

- A. Minutes of a Regular Meeting on April 18, 2024.
- B. Warrant list dated 4/15/2024 in the amount of \$62,932.19.
- C. Revised Fire Dock plan -removal of weights and addition of spuds. (emergency agenda item)

**Discussion:**

Ms. Lamson wanted to point out there was a small typo, this is approving of the April 18<sup>th</sup> meeting minutes, not the April 4<sup>th</sup> meeting minutes.

With a motion made by Vice President Brewster, and seconded by Director Lee, the consent calendar was approved unanimously:

AYES: Ludecke, Rehfuss, Brewster, Lee, Bradford

NO:

ABSTAIN:

**6. BUSINESS**

**A. Board will have a recommendation regarding the change order from EnviroMonitoring Services in the amount of \$8,591, to finish closeout and destruction of monitoring well at the Big Bear Marina Site.**

**Discussion:**

Ms. Lamson explained that additional work will be required as the lake level has changed, so the method of destruction now must change as well. The County inspector was there during the first attempt of destruction, and the change order will incorporate the new method and then we can officially get this closeout done. President Ludecke asked how they have used all the budget and only completed one well. Ms. Lamson explained that she asked the same question, and the state representative who manages these contamination sites assured us that payment for additional services would be reimbursed completely. I do ask that if approved, negotiation authority is given to the GM so if another change order comes up I can just sign it and get the work finished rather than waiting until the next Board meeting.

With a motion made by Director Rehfuss, and seconded by Director Bradford, the motion to approve the EnviroMonitoring Systems change order not to exceed \$8,591 with future negotiation authority given to the GM to avoid further delay of well site closeout was approved unanimously:

AYES: Ludecke, Rehfuss, Brewster, Lee, Bradford

NO:

ABSTAIN:

**B. First DRAFT Budget FY 2024-25 Review & Discussion.**

**Discussion:**

Ms. Lamson went through the draft 2024-25 Budget on items that have changed since the last budget FY 2023-24. Majority of the budget was increased by 3.5% which is our current COLA rate, there are a few things, like training that increased by more as we have several new employees and others who have gained licenses that will need more training this first year around, so that line item has been increased higher. Another item that is higher across all departments is the liability insurance rates. This increased nearly 30% year over year so that is elevated enough to cover that. Other big items are the proposed capital improvement project which consist of a new main office building, new maintenance building, replacement facility truck, replacement shock boat and TMDL boat, and an operations vehicle. All these items have been available for replacement except the operations vehicle which would be an additional vehicle to our fleet.

We are also requesting a larger budget for our server upgrade, we have been trying to get this completed, the new server has just taken some time to become available. We also are still perfecting the operation of the new destratification system at the dam, it's much more efficient, but we still want to modify a couple things. If we did everything outlined in this budget, which has not happened before, we would be in the red. If you have any comments, please provide them as soon as possible. The next reading is on June 6<sup>th</sup>, so I would like to have all, and any comments incorporated at that time.

No Vote Needed – Review and Information ONLY

**7. CLOSED SESSION:**

Public Employee Appointment

Discussion of employee pursuant to government code 54957 (b): Title: General Manager

President Ludecke asked for any comments before going into closed session, there was one, but just about the proposed building size which is 80 X 100. Open session was closed at 2:53 PM.

Board reconvened at 4:18 PM for open session. Legal report out of closed session, the board met in closed session pursuant to government code 54957 (b): public employee appointment: general manager, the board took no reportable action.

**7. ITEMS REMOVED FROM CONSENT CALENDAR**

N/A

**8. ANNOUNCEMENTS**

N/A

**9. DIRECTOR COMMENTS**

President Ludecke said he was approached by Rick Herrick to meet with himself and Bob Rehfuss about community relations, being that it has two of our Directors, he is assigning an Ad Hoc committee for a term through the end of the year for "Community Relations" the members assigned are Ludecke and Rehfuss.

Director Bradford also wanted to compliment the ramp staff for being great stewards of the ramps and our lake. Every time he launches there, they are friendly, go above and beyond to ask questions and hand out little stickers to the kids who are wearing their life jackets, and they have all been fantastic.

**10. ADJOURN**

There being no further business, the meeting was adjourned at 4:23 PM.

**DATE AND TIME OF NEXT MEETING**

Date: June 6, 2024

Location: 40524 Lakeview Drive

Big Bear Lake, CA 92315

Time: 1:00 PM

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Brittany Lamson, Secretary to the Board of Directors of  
Big Bear Municipal Water District

[SEAL]

DRAFT UNTIL APPROVED BY BOARD

***MINUTES OF A SPECIAL MEETING OF  
BIG BEAR MUNICIPAL WATER DISTRICT  
HELD ON WEDNESDAY, May 22, 2024***

**1. OPEN SESSION**

President Ludecke opened the Special Board meeting at 11:02 AM at the Big Bear Municipal Water District located at 40524 Lakeview Drive, Big Bear Lake, CA 92315 on Wednesday May 22, 2024.

**BOARD MEMBERS PRESENT:**

Steve Ludecke, President  
Bob Rehfuss, Director  
Craig Brewster, Vice President  
Mark Lee, Director  
Tom Bradford, Director

**2. PLEDGE OF ALLEGIANCE**

Director Lee

**3. PUBLIC FORUM**

No comments from public in attendance.

**4. CONSENT CALENDAR**

A) Interim General Manager Contract Extension

President Ludecke explained that Ms. Lamson's contract expired so we need to approve a time extension until the new General Manager is working at the District. We do not know the exact date, so she will remain in this position until then at which point she will return to her equivalent or elevated position.

With a motion made by Director Rehfuss, and seconded by Director Lee, the consent calendar, was unanimously approved:

AYES: Ludecke, Rehfuss, Brewster, Lee, Bradford

NO:

ABSTAIN:

**5. CLOSED SESSION**

**A. PUBLIC EMPLOYEE APPOINTMENT**

**Discussion of employee pursuant to government code 54957(b): Title: General  
Manager**

President Ludecke asked for any public comment on the closed session items before closing, with their being none, open session was adjourned to closed session at 11:04 AM

President Ludecke reconvened to open session at 4:22PM, with the report, the Board met in closed session to discuss a Public Employee Appointment pursuant to Government Code Section 54957(b). The position discussed was General Manager. The Board took no reportable action. This concludes the closed session report.



**6. ADJOURN**

There being no further business, the meeting was adjourned at 4:24PM.

**DATE AND TIME OF NEXT MEETING**

Date: June 6, 2024  
Location: 40524 Lakeview Drive  
Big Bear Lake, CA 92315  
Time: 1:00 PM

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Brittany Lamson, Secretary to the Board of  
Directors of Big Bear Municipal Water District

[SEAL]

**Big Bear MWD**  
**Warrant List Detail**  
 May 11 - 31, 2024

Num	Type	Date	Name	Account	Paid Amount
<b>161395</b>	<b>Bill Pmt -Check</b>	<b>05/16/2024</b>	<b>AMAZON CAPITAL SERVICES</b>	<b>1001-01 · Accounts Payable</b>	
1Q3N-P...	Bill	05/07/2024		5631-02 · OPS-Quagga Prevention Equip	-149.22
1FWN-...	Bill	05/07/2024		5543-30 · MAINT-Small Tools/Tool Supplies	-220.57
1RWC-...	Bill	05/13/2024		5541-42 · OPS-Uniform/Sm Equip Seas Empl	-174.19
TOTAL					-543.98
<b>161412</b>	<b>Bill Pmt -Check</b>	<b>05/23/2024</b>	<b>AMAZON CAPITAL SERVICES</b>	<b>1001-01 · Accounts Payable</b>	
1WK9-F...	Bill	04/27/2024		5570-44 · OPS-Osha/First Aid Expense (WC)	-71.07
1PTP-J...	Bill	05/09/2024		5570-44 · OPS-Osha/First Aid Expense (WC)	-32.95
TOTAL					-104.02
<b>161396</b>	<b>Bill Pmt -Check</b>	<b>05/16/2024</b>	<b>AUTOZONE INC</b>	<b>1001-01 · Accounts Payable</b>	
004877...	Bill	05/10/2024		5600-30 · MAINT-Vehicle Maint -General	-69.47
TOTAL					-69.47
<b>161413</b>	<b>Bill Pmt -Check</b>	<b>05/23/2024</b>	<b>AUTOZONE INC</b>	<b>1001-01 · Accounts Payable</b>	
004877...	Bill	05/16/2024		5580-42 · OPS-Boat Maintenance-Work	-24.39
TOTAL					-24.39
<b>161397</b>	<b>Bill Pmt -Check</b>	<b>05/16/2024</b>	<b>BEAR VALLEY COMMUNITY HEALT...</b>	<b>1001-01 · Accounts Payable</b>	
04302024	Bill	04/30/2024		5540-32 · MAINT-PreEmployment Physicals	-191.58
				5540-42 · OPS-PreEmployment Physicals	-383.16
TOTAL					-574.74
<b>161398</b>	<b>Bill Pmt -Check</b>	<b>05/16/2024</b>	<b>BIG BEAR DISPOSAL</b>	<b>1001-01 · Accounts Payable</b>	
000010...	Bill	05/01/2024		5507-41 · OPS-Utilities-Main Office	-345.70
TOTAL					-345.70
<b>161399</b>	<b>Bill Pmt -Check</b>	<b>05/16/2024</b>	<b>BIG BEAR GRIZZLY</b>	<b>1001-01 · Accounts Payable</b>	
04302024	Bill	04/30/2024		5520-00 · Legal/Legal Notices	-1,410.00
TOTAL					-1,410.00
<b>161400</b>	<b>Bill Pmt -Check</b>	<b>05/16/2024</b>	<b>BIG BEAR PAINT CENTER, INC</b>	<b>1001-01 · Accounts Payable</b>	
352827	Bill	05/13/2024		5630-43 · OPS-Bldg/Fac Mtn/Rep-WEST RAMP	-391.23
TOTAL					-391.23
<b>161429</b>	<b>Bill Pmt -Check</b>	<b>05/30/2024</b>	<b>BIG BEAR PAINT CENTER, INC</b>	<b>1001-01 · Accounts Payable</b>	
353143	Bill	05/16/2024		5630-43 · OPS-Bldg/Fac Mtn/Rep-WEST RAMP	-141.81
TOTAL					-141.81
<b>161401</b>	<b>Bill Pmt -Check</b>	<b>05/16/2024</b>	<b>BUTCHER'S BLOCK AND BUILDING ...</b>	<b>1001-01 · Accounts Payable</b>	
2405-52...	Bill	05/10/2024		5630-42 · OPS-Bldg/Fac Mtn/Rep-EAST RAMP	-25.62
2405-52...	Bill	05/13/2024		5580-42 · OPS-Boat Maintenance-Work	-12.39
TOTAL					-38.01
<b>161430</b>	<b>Bill Pmt -Check</b>	<b>05/30/2024</b>	<b>BUTCHER'S BLOCK AND BUILDING ...</b>	<b>1001-01 · Accounts Payable</b>	
2405-52...	Bill	05/14/2024		5630-30 · MAINT-Bldg/Facility Maint/Rep	-23.69
2405-52...	Bill	05/20/2024		5543-30 · MAINT-Small Tools/Tool Supplies	-30.16
2405-52...	Bill	05/20/2024		5630-43 · OPS-Bldg/Fac Mtn/Rep-WEST RAMP	-59.80

## Big Bear MWD Warrant List Detail May 11 - 31, 2024

Num	Type	Date	Name	Account	Paid Amount
2405-52...	Bill	05/23/2024		5630-43 · OPS-Bldg/Fac Mtn/Rep-WEST RAMP	-227.07
TOTAL					-340.72
<b>EFT</b>	<b>Bill Pmt -Check</b>	<b>05/17/2024</b>	<b>BVE (EFT)</b>	<b>1001-01 · Accounts Payable</b>	
050320...	Bill	05/03/2024		5507-41 · OPS-Utilities-Main Office	-128.32
050320...	Bill	05/03/2024		5507-41 · OPS-Utilities-Main Office	-1.00
050620...	Bill	05/06/2024		5507-41 · OPS-Utilities-Main Office	-800.28
TOTAL					-929.60
<b>161431</b>	<b>Bill Pmt -Check</b>	<b>05/30/2024</b>	<b>CALAVERAS TROUT FARM INC</b>	<b>1001-01 · Accounts Payable</b>	
17-1003	Bill	04/22/2024		6000-12 · Lake Impr Fund-Fish Purchase	-20,400.00
TOTAL					-20,400.00
<b>161394</b>	<b>Bill Pmt -Check</b>	<b>05/13/2024</b>	<b>CASH CHANGE FUND</b>	<b>1001-01 · Accounts Payable</b>	
Addition...	Bill	05/13/2024		1002-01 · Change Fund	-100.00
TOTAL					-100.00
<b>161432</b>	<b>Bill Pmt -Check</b>	<b>05/30/2024</b>	<b>CONNELLY PUMPING SERVICE</b>	<b>1001-01 · Accounts Payable</b>	
28191	Bill	05/26/2024		5632-03 · MAINT-Portables Pumping/ Rent	-325.01
28192	Bill	05/26/2024		5632-03 · MAINT-Portables Pumping/ Rent	-640.01
28200	Bill	05/26/2024		5632-03 · MAINT-Portables Pumping/ Rent	-635.02
TOTAL					-1,600.04
<b>161414</b>	<b>Bill Pmt -Check</b>	<b>05/23/2024</b>	<b>CSB SOLID WASTE MANAGEMENT ...</b>	<b>1001-01 · Accounts Payable</b>	
083706	Bill	05/14/2024		5630-30 · MAINT-Bldg/Facility Maint/Rep	-261.14
TOTAL					-261.14
<b>161402</b>	<b>Bill Pmt -Check</b>	<b>05/16/2024</b>	<b>CSB WATER AND SANITATION</b>	<b>1001-01 · Accounts Payable</b>	
390964	Bill	04/30/2024		5507-43 · OPS-Utilities-Ramps	-128.26
390934	Bill	04/30/2024		5507-43 · OPS-Utilities-Ramps	-128.26
TOTAL					-256.52
<b>161403</b>	<b>Bill Pmt -Check</b>	<b>05/16/2024</b>	<b>DAVES AUTOMOTIVE</b>	<b>1001-01 · Accounts Payable</b>	
50300	Bill	05/08/2024		5600-31 · MAINT-Vehicle Maint-ON ROAD	-1,280.90
TOTAL					-1,280.90
<b>161404</b>	<b>Bill Pmt -Check</b>	<b>05/16/2024</b>	<b>DIY HOME CENTER</b>	<b>1001-01 · Accounts Payable</b>	
30292	Bill	05/13/2024		5580-42 · OPS-Boat Maintenance-Work	-6.78
30291	Bill	05/13/2024		5580-42 · OPS-Boat Maintenance-Work	-57.37
TOTAL					-64.15
<b>161433</b>	<b>Bill Pmt -Check</b>	<b>05/30/2024</b>	<b>DIY HOME CENTER</b>	<b>1001-01 · Accounts Payable</b>	
30455	Bill	05/21/2024		5630-43 · OPS-Bldg/Fac Mtn/Rep-WEST RAMP	-36.88
30491	Bill	05/23/2024		5580-41 · OPS-Boat Maintenance-Patrol	-22.74
TOTAL					-59.62
<b>161415</b>	<b>Bill Pmt -Check</b>	<b>05/23/2024</b>	<b>ENVIRO MONITORING SERVICES</b>	<b>1001-01 · Accounts Payable</b>	
243122	Bill	04/09/2024		5900-00 · Contamination Project-BBLM	-7,672.48
TOTAL					-7,672.48

**Big Bear MWD**  
**Warrant List Detail**  
 May 11 - 31, 2024

Num	Type	Date	Name	Account	Paid Amount
<b>EFT</b>	<b>Bill Pmt -Check</b>	<b>05/17/2024</b>	<b>FRONTIER (EFT)</b>	<b>1001-01 · Accounts Payable</b>	
909866...	Bill	04/28/2024		5505-04 · ADMIN-Phone At the Dam	-50.26
909866...	Bill	05/01/2024		5505-02 · ADMIN-Phones Ramps Local Svc	-279.91
909866...	Bill	05/01/2024		5505-03 · ADMIN-Phones Long Distance	-6.64
909866...	Bill	05/01/2024		5505-01 · ADMIN-Phones Local/Hardware/Rep	-548.27
				5505-02 · ADMIN-Phones Ramps Local Svc	-160.07
<b>TOTAL</b>					<b>-1,045.15</b>
<b>161405</b>	<b>Bill Pmt -Check</b>	<b>05/16/2024</b>	<b>GALLS LLC</b>	<b>1001-01 · Accounts Payable</b>	
027824...	Bill	05/01/2024		5541-42 · OPS-Uniform/Sm Equip Seas Empl	-311.20
<b>TOTAL</b>					<b>-311.20</b>
<b>161434</b>	<b>Bill Pmt -Check</b>	<b>05/30/2024</b>	<b>GALLS LLC</b>	<b>1001-01 · Accounts Payable</b>	
027872...	Bill	05/07/2024		5541-42 · OPS-Uniform/Sm Equip Seas Empl	-328.84
027904...	Bill	05/10/2024		5541-42 · OPS-Uniform/Sm Equip Seas Empl	-131.14
027904...	Bill	05/10/2024		5541-42 · OPS-Uniform/Sm Equip Seas Empl	-45.13
027957...	Bill	05/16/2024		5541-42 · OPS-Uniform/Sm Equip Seas Empl	-211.73
<b>TOTAL</b>					<b>-716.84</b>
<b>161416</b>	<b>Bill Pmt -Check</b>	<b>05/23/2024</b>	<b>GEI CONSULTANTS INC</b>	<b>1001-01 · Accounts Payable</b>	
003153...	Bill	05/16/2024		6100-02 · Dam Repair- Sluice Gates	-13,402.75
003153...	Bill	05/16/2024		6100-02 · Dam Repair- Sluice Gates	-167.00
<b>TOTAL</b>					<b>-13,569.75</b>
<b>161417</b>	<b>Bill Pmt -Check</b>	<b>05/23/2024</b>	<b>GRAINGER</b>	<b>1001-01 · Accounts Payable</b>	
911448...	Bill	05/09/2024		5543-30 · MAINT-Small Tools/Tool Supplies	-28.44
<b>TOTAL</b>					<b>-28.44</b>
<b>161418</b>	<b>Bill Pmt -Check</b>	<b>05/23/2024</b>	<b>HELMUTS MARINE SERVICES</b>	<b>1001-01 · Accounts Payable</b>	
202407...	Bill	05/09/2024		5580-41 · OPS-Boat Maintenance-Patrol	-248.32
202407...	Bill	05/09/2024		5580-41 · OPS-Boat Maintenance-Patrol	-362.58
<b>TOTAL</b>					<b>-610.90</b>
<b>161406</b>	<b>Bill Pmt -Check</b>	<b>05/16/2024</b>	<b>HOOVER BEN (REIMBURSE)</b>	<b>1001-01 · Accounts Payable</b>	
05/22/2...	Bill	05/14/2024		5505-09 · ADMIN-Phone-Employee Reimb	-50.00
<b>TOTAL</b>					<b>-50.00</b>
<b>161419</b>	<b>Bill Pmt -Check</b>	<b>05/23/2024</b>	<b>KENT MICHAEL (REIMBURSE)</b>	<b>1001-01 · Accounts Payable</b>	
051720...	Bill	05/22/2024		5505-09 · ADMIN-Phone-Employee Reimb	-50.00
<b>TOTAL</b>					<b>-50.00</b>
<b>161407</b>	<b>Bill Pmt -Check</b>	<b>05/16/2024</b>	<b>LAMSON BRITTANY (REIMBURSE)</b>	<b>1001-01 · Accounts Payable</b>	
05/11/2...	Bill	05/13/2024		5505-09 · ADMIN-Phone-Employee Reimb	-50.00
051520...	Bill	05/15/2024		5510-05 · ADMIN-Public Info-Other Agency	-65.80
<b>TOTAL</b>					<b>-115.80</b>
<b>161435</b>	<b>Bill Pmt -Check</b>	<b>05/30/2024</b>	<b>LAMSON BRITTANY (REIMBURSE)</b>	<b>1001-01 · Accounts Payable</b>	
06/15/2...	Bill	05/29/2024		5505-09 · ADMIN-Phone-Employee Reimb	-50.00
<b>TOTAL</b>					<b>-50.00</b>
<b>161408</b>	<b>Bill Pmt -Check</b>	<b>05/16/2024</b>	<b>NAPA AUTO PARTS</b>	<b>1001-01 · Accounts Payable</b>	

## Big Bear MWD Warrant List Detail May 11 - 31, 2024

Num	Type	Date	Name	Account	Paid Amount
626676	Bill	05/08/2024	NAPA AUTO PARTS	2200-00 · Accounts Payable Liability 5580-43 · OPS-Boat Maint-Electro Shock	3.08 <u>-154.03</u>
TOTAL					-150.95
<b>161420</b>	<b>Bill Pmt -Check</b>	<b>05/23/2024</b>	<b>OWL TELEPHONE EXCHANGE</b>	<b>1001-01 · Accounts Payable</b>	
1521	Bill	05/20/2024		5630-10 · ADMIN-Bldg/Facility Maint/Rep	<u>-200.00</u>
TOTAL					-200.00
<b>161421</b>	<b>Bill Pmt -Check</b>	<b>05/23/2024</b>	<b>RALPH ANDERSEN &amp; ASSOCIATES</b>	<b>1001-01 · Accounts Payable</b>	
INV-046...	Bill	02/12/2024		5530-14 · ADMIN-Prof& Spec-General	-7,500.00
INV-047...	Bill	05/20/2024		5530-14 · ADMIN-Prof& Spec-General	<u>-21,575.00</u>
TOTAL					-29,075.00
<b>161422</b>	<b>Bill Pmt -Check</b>	<b>05/23/2024</b>	<b>SCHERMER MICHAEL (REIMBURSE)</b>	<b>1001-01 · Accounts Payable</b>	
05/17/2...	Bill	05/22/2024		5505-09 · ADMIN-Phone-Employee Reimb	<u>-50.00</u>
TOTAL					-50.00
<b>EFT</b>	<b>Bill Pmt -Check</b>	<b>05/23/2024</b>	<b>SOUTHWEST GAS (EFT)</b>	<b>1001-01 · Accounts Payable</b>	
051520...	Bill	05/15/2024		5507-42 · OPS-Utilities-Vacant Lot	-11.00
051520...	Bill	05/15/2024		5507-41 · OPS-Utilities-Main Office	<u>-242.37</u>
TOTAL					-253.37
<b>EFT</b>	<b>Bill Pmt -Check</b>	<b>05/17/2024</b>	<b>SPECTRUM BUSINESS (EFT)</b>	<b>1001-01 · Accounts Payable</b>	
170406...	Bill	05/01/2024		5505-08 · ADMIN- Phone Office	<u>-219.97</u>
TOTAL					-219.97
<b>161409</b>	<b>Bill Pmt -Check</b>	<b>05/16/2024</b>	<b>STEPHENSON MIKE (REIMBURSE)</b>	<b>1001-01 · Accounts Payable</b>	
05/02/2...	Bill	05/14/2024		5505-09 · ADMIN-Phone-Employee Reimb	<u>-50.00</u>
TOTAL					-50.00
<b>161436</b>	<b>Bill Pmt -Check</b>	<b>05/30/2024</b>	<b>STEPHENSON MIKE (REIMBURSE)</b>	<b>1001-01 · Accounts Payable</b>	
06/01/2...	Bill	05/29/2024		5505-09 · ADMIN-Phone-Employee Reimb	<u>-50.00</u>
TOTAL					-50.00
<b>161437</b>	<b>Bill Pmt -Check</b>	<b>05/30/2024</b>	<b>TIMELESS ENTERPRISES APPAREL</b>	<b>1001-01 · Accounts Payable</b>	
9474	Bill	05/22/2024		5670-05 · WATER-Carp Roundup Expense	<u>-4,620.18</u>
TOTAL					-4,620.18
<b>161423</b>	<b>Bill Pmt -Check</b>	<b>05/23/2024</b>	<b>USDA FOREST SERVICE</b>	<b>1001-01 · Accounts Payable</b>	
BF0512...	Bill	04/16/2024		5509-20 · WATER-Memberships/Subs/Permits	<u>-76.37</u>
TOTAL					-76.37
<b>161424</b>	<b>Bill Pmt -Check</b>	<b>05/23/2024</b>	<b>VERIZON WIRELESS</b>	<b>1001-01 · Accounts Payable</b>	
996370...	Bill	05/09/2024		5505-11 · ADMIN-Phones Ramp Aircards	-55.14
				5505-11 · ADMIN-Phones Ramp Aircards	-61.62
				5505-06 · ADMIN-Phone Cell Phones	<u>-565.97</u>
TOTAL					-682.73
<b>161425</b>	<b>Bill Pmt -Check</b>	<b>05/23/2024</b>	<b>VISUAL EDGE IT, INC</b>	<b>1001-01 · Accounts Payable</b>	

**Big Bear MWD**  
**Warrant List Detail**  
 May 11 - 31, 2024

Num	Type	Date	Name	Account	Paid Amount
24AR17...	Bill	05/15/2024		5620-13 · ADMIN-Copier Copy Counts	-205.24
TOTAL					-205.24
<b>161426</b>	<b>Bill Pmt -Check</b>	<b>05/23/2024</b>	<b>VORTEX INDUSTRIES</b>	<b>1001-01 · Accounts Payable</b>	
05-1745...	Bill	04/11/2024		5630-10 · ADMIN-Bldg/Facility Maint/Rep	-962.50
TOTAL					-962.50
<b>161410</b>	<b>Bill Pmt -Check</b>	<b>05/16/2024</b>	<b>WAXIE SANITARY SUPPLY</b>	<b>1001-01 · Accounts Payable</b>	
82477319	Bill	05/14/2024		5504-41 · OPS-Janitorial Supplies-Ramps 5504-43 · OPS-Janitorial Supp-SS Reliefs 5504-30 · MAINT-Janitorial Supplies 5504-31 · MAINT-Janitorial Supplies-Admin	-325.21 -325.21 -175.12 -175.12
TOTAL					-1,000.66
<b>161438</b>	<b>Bill Pmt -Check</b>	<b>05/30/2024</b>	<b>WAXIE SANITARY SUPPLY</b>	<b>1001-01 · Accounts Payable</b>	
82492551	Bill	05/21/2024		5504-41 · OPS-Janitorial Supplies-Ramps 5504-31 · MAINT-Janitorial Supplies-Admin	-349.96 -349.97
TOTAL					-699.93
<b>161427</b>	<b>Bill Pmt -Check</b>	<b>05/23/2024</b>	<b>WESTAIR GASES &amp; EQUIPMENT</b>	<b>1001-01 · Accounts Payable</b>	
001184...	Bill	05/20/2024		5543-30 · MAINT-Small Tools/Tool Supplies	-453.33
TOTAL					-453.33
<b>161439</b>	<b>Bill Pmt -Check</b>	<b>05/30/2024</b>	<b>WESTAIR GASES &amp; EQUIPMENT</b>	<b>1001-01 · Accounts Payable</b>	
001184...	Bill	05/17/2024		5543-30 · MAINT-Small Tools/Tool Supplies	-376.13
TOTAL					-376.13
<b>161440</b>	<b>Bill Pmt -Check</b>	<b>05/30/2024</b>	<b>WESTERN WATER WORKS</b>	<b>1001-01 · Accounts Payable</b>	
114522...	Bill	05/23/2024		5630-40 · OPS-Bldg/Fac Mtn/Rep	-8,288.43
TOTAL					-8,288.43
<b>161428</b>	<b>Bill Pmt -Check</b>	<b>05/23/2024</b>	<b>XEROX CORPORATION</b>	<b>1001-01 · Accounts Payable</b>	
5708349	Bill	04/29/2024		2950-03 · Copier Lease	-489.09
TOTAL					-489.09
<b>161441</b>	<b>Bill Pmt -Check</b>	<b>05/30/2024</b>	<b>XEROX CORPORATION</b>	<b>1001-01 · Accounts Payable</b>	
5829368	Bill	05/30/2024		2950-03 · Copier Lease	-534.48
TOTAL					-534.48
<b>161411</b>	<b>Bill Pmt -Check</b>	<b>05/16/2024</b>	<b>YSI INC</b>	<b>1001-01 · Accounts Payable</b>	
1078874	Bill	05/15/2024		5650-03 · WATER-Watershed Mgt Supplies	-114.25
TOTAL					-114.25

**BIG BEAR MUNICIPAL WATER DISTRICT**  
**Lake Management**

<b>Category:</b>	All	<b>Policy # 202<del>43</del>-013</b>
<b>Title:</b>	District Vehicle Use Policy	

**I. PURPOSE:**

Big Bear Municipal Water District (District) provides safe, dependable vehicles. In turn, employees are entrusted to use good judgment and have a complete understanding of the responsibilities involved, both of which are necessary in order to continue to drive a District provided vehicle to conduct District business. Drivers shall comply with all federal, state, and local laws and regulations.

This document establishes the policy and responsibility for the assignment and usage of District vehicles for conducting official District business and communicates the requirements relative to assignment, utilization, and control of District-owned vehicles. Drivers abusing or misusing District vehicles or failing to comply with the provisions of this policy will be subject to the disciplinary process outlined in the employee handbook.

**II. RESPONSIBILITY**

Employees are required to comply with the requirements of this policy and other established procedures regarding the assignment and use of District vehicles. For purposes of this policy, the actual driver and/or operator of the District vehicle is considered the responsible employee.

**III. USE OF DISTRICT-OWNED VEHICLE OR EQUIPMENT**

Employees may be provided a District vehicle primarily to assist in the performance of their job duties. Its use is strictly limited to business purposes and may not be used for personal reasons unless approved by the General Manager.

Any employee operating a District vehicle must meet the following requirements:

- Possess a valid California driver's license with a license class that permits operation of the District vehicle being used.
- No driver shall operate a vehicle under the influence of alcohol or drugs, including over-the-counter or prescription medication known to impair one's ability to drive or operate machinery.
- Maintain an acceptable driving record.
- Follow the guidelines stated in this policy at all times.
- Follow all driving laws.

~~No employee shall use district vehicles for personal use with the exception of the General Manager.~~ All District vehicles shall remain at the District after hours except for the General Manager, Assistant General Manager, Facility Manager, and Lake Operations Manager, who may drive the vehicle home, provided their primary residence is not further than 20 miles from the District's main office or if an employee is at a District sponsored training off the mountain the next day before office operations start. All other employees must use District vehicles within the Big Bear Valley, unless leaving the Valley for District related business or training which has been previously approved by a supervisor/manager and General Manager.

District vehicles shall not be loaned to any other person, contractors, cities, other agencies, other companies or organizations without authorization from the General Manager. Employees may have to drive business associates for site visits, meetings, etc; however, transporting family, friends, or strangers is a violation of District policy.

#### **IV. PARKING OF DISTRICT VEHICLES**

When parked off-site, District vehicles shall be locked and employee shall always maintain possession of the vehicle keys. Vehicles shall be parked in the safest place possible when designated parking spots are not available.

#### **V. VEHICLE CARE AND MAINTENANCE**

All District-provided vehicles are designated as “non-smoking” areas and employees are expected to keep the vehicles clean and notify the Facility Manager of any mechanical issues that may arise while driving.

Neglecting to maintain a vehicle could result in costly repairs to the District. Unusual wear-and-tear (above industry average) or neglecting to properly notify maintenance concerns of a District provided vehicle may result in the loss of use of the vehicle and the employee may be subject to further disciplinary action.

It is the driver’s responsibility to notify the Facility Manager if any of the following occur or are observed while operating a District vehicle:

- Vehicles are to be not clean and orderly.
- Tires are not properly inflated-error message on dash.
- Any mechanical deficiencies are to be immediately reported.
- Maintenance staff perform vehicle inspections for proper operation.
- Qualified staff should inspect and immediately report any safety-related issues prior to operating the vehicle such as headlights, taillights, wiper blades, turn signals, running lights, and other similar or vehicle-specific functions

Modifications of any kind to a District vehicle may only be performed by a certified/qualified individual with prior approval from the General Manager. A vehicle failing its safety or operational inspection should not be driven off District property under any circumstances.

The Facilities Manager, or their assigned designee, in the normal course of vehicle repair or service duties, shall report violations of this section to the responsible employee’s manager.

The California Air Resources Board prohibits the driver of a diesel-fueled motor vehicle with a gross vehicle weight rating (GVWR) greater than 10,000 pounds from idling the engine for more than 5 minutes at any location.

#### **VI. TRAFFIC ACCIDENTS**

A valid insurance card, vehicle registration, and an “accident reporting procedures” packet shall be carried in the vehicle at all times. Copies of these documents can be obtained from the Facilities Manager or Human Resources. In the event of an accident, immediately notify your supervisor or manager and follow the procedures outlined in the “accident reporting procedures” packet.



It is the driver's responsibility to notify any state and/or local agency of the accident and to file the appropriate written report as required by state law.

Report to the General Manager first, followed by the Safety, Risk and Emergency Management (JPIA) before discussing an accident with anyone.

## **VII. SAFE DRIVING HABITS AND VEHICLE SAFETY PRACTICES**

District policy has been designed to enforce safe operation of District-owned vehicles and includes the following:

- Overloading and overcrowding a vehicle is prohibited (number of occupants should be equal to or less than the available restraints).
- Do not insist on the right-of-way and assume that the other driver will yield.
- Operate vehicle at a speed appropriate to the road, traffic, and weather conditions.
- Secure loose items that may blow out, fall off a vehicle, or cause injury in the event of an accident.
- Prior to backing up a vehicle, the driver should walk around the vehicle to look for obstructions and follow the District's "Circle of Safety" Procedure.
- Roll down a window, turn off the air conditioner, and radio while backing up to improve situational awareness.
- Turn signals should be used for parking, lane changes, and all turns, even in parking lots

## **VIII. DRIVING RECORD**

Drivers shall maintain a driving record acceptable to the District and its automobile insurance provider. Written notification to the Driver's supervisor/manager is required within one (1) working day of receiving any of the major violations listed below.

Minor violations: Three (3) minor violations in a 12-month period or five (5) minor violations in a three-year period (e.g. failure to wear a seatbelt) will result in loss of District-provided vehicle use and loss of privilege of driving for District business. The driver may also be subject to disciplinary action.

Major violations: A major driving violation conviction (e.g. reckless driving, eluding a police officer, street racing, hit and run, driving under the influence, or driving with a suspended or revoked license) will result in loss of District-provided vehicle use and loss of the privilege of driving for District business. The driver may also be subject to disciplinary action.

## **IX. MOBILE DEVICE USAGE**

Cellular phones must not be used while driving for work unless hands free feature and equipment is used. Even with the hands-free feature in use, the following guidelines must be observed:

- Avoid using a cellular phone while the vehicle is in motion.
- Keep calls brief.
- Use the phone's voice dialing feature if equipped.
- Never allow a phone call to distract you from driving.
- While talking, keep your head up and eyes on the road. Remember, while operating a vehicle,

your primary task is driving.

- Don't take notes or try to look up phone numbers or other information while driving. If you must write information down, you are required to pull over to a safe spot or arrange a callback.
- When driving with a passenger, have them conduct the conversation or relay information to you.

#### X. PERSONAL VEHICLE USE FOR DISTRICT BUSINESS

Although use of personal vehicles for District business is not encouraged, there are times when a District vehicle may not be available, and business must be completed.

Employees who drive their personal vehicles for District business will be reimbursed at the approved IRS rate.

#### XI. MOTOR VEHICLE RECORD CHECK

Continued eligibility to drive a District-provided vehicle, or driving on District business in any manner, requires each driver to maintain a safe and clean driving record. The District reserves the right to have its insurance broker, or their representative, review driving records on a periodic basis.

#### ACKNOWLEDGEMENT

I have read and agree to the requirements and expectations of the Vehicle Use Policy for the Big Bear Municipal Water District. I have received a copy of the policy and agree to abide by the policy and guidelines as a condition of my employment and my continuing employment at the Big Bear Municipal Water District. I understand that if I have questions, any time, regarding this policy, I will consult with my immediate supervisor or Human Resources Department. I give permission for Big Bear Municipal Water District, or its representative, to secure my driving record at any time.

\_\_\_\_\_  
Name (please print)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Employee Number

\_\_\_\_\_  
Date

Approved by Big Bear Municipal Water District  
General Manager

Approved on:  
~~June 6, December 7, 2024~~ June 6, December 7, 2024 by ~~4-0~~ Board vote

**BIG BEAR MUNICIPAL WATER DISTRICT  
REPORT TO BOARD OF DIRECTORS**

**MEETING DATE:** June 6, 2024

**AGENDA ITEM:** 6A

**SUBJECT:**

**BOARD WILL HAVE A RECOMMENDATION REGARDING RESOLUTION 2024-03 FY 25 COMPENSATION SCALES EXHIBIT A (FULL TIME EMPLOYEES) AND EXHIBIT B (SEASONAL EMPLOYEES).**

**RECOMMENDATION:**

Full Board to approve Resolution 2024-03, Compensation Plan FY 25.

**DISCUSSION/FINDINGS:**

The compensation schedule plan, proposed Resolution 2024-03 has been updated to reflect current COLA increase based off the Consumer Price Index Urban Wage Earner Los Angeles, Riverside and Orange County, CA from May to April annually. This year ended up at a 3.5% increase. If approved today, the compensation schedule would become part of the 2024-25 Budget to be approved at the next board meeting, June 20, 2024.

**OTHER AGENCY INVOLVEMENT:** None

**FINANCING:** Payroll

**Submitted by:** Brittany Lamson, Interim General manager

RESOLUTION NO. 2024-03

A RESOLUTION OF THE BOARD OF DIRECTORS OF BIG BEAR MUNICIPAL WATER DISTRICT  
ESTABLISHING EMPLOYEE COMPENSATION AND REPEALING RESOLUTION NO. 2023-02

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF BIG BEAR MUNICIPAL WATER DISTRICT as follows:

**Section 1. Purpose**

The purpose of this resolution is to establish positions of employment and employment compensation as stated in Exhibits "A" and "B" attached hereto.

**Section 2. Repeals**

Resolution No. 2023-02 is hereby repealed.

PASSED, APPROVED AND ADOPTED this 6th day of June, 2024.

\_\_\_\_\_  
Steve Ludecke, Board President

ATTEST:

\_\_\_\_\_  
Brittany Lamson  
Secretary to the Board

**RESOLUTION NO. 2024-03**  
**EXHIBIT "A"**  
**FY 25 COMPENSATION PLAN**  
**EFFECTIVE: July 1, 2024**  
**FULL TIME EMPLOYEES**

POSITION	1	2	3	4	5	6	7	MINIMUM (Bi-Weekly)	MAXIMUM (Bi-Weekly)
<b>GENERAL MANAGER</b>								\$7,077	\$9,484
	\$7,077	\$7,431	\$7,802	\$8,193	\$8,602	\$9,032	\$9,484		
<b>ASSISTANT GENERAL MANAGER</b>								\$5,777	\$7,742
	\$5,777	\$6,066	\$6,369	\$6,688	\$7,022	\$7,373	\$7,742		
<b>FACILITY MANAGER</b>								\$4,478	\$6,001
	\$4,478	\$4,702	\$4,937	\$5,184	\$5,443	\$5,715	\$6,001		
<b>LAKE OPERATIONS MANAGER</b>								\$4,478	\$6,001
	\$4,478	\$4,702	\$4,937	\$5,184	\$5,443	\$5,715	\$6,001		
<b>SENIOR ACCOUNTANT/ HUMAN RESOURCES</b>								\$3,739	\$5,011
	\$3,739	\$3,926	\$4,122	\$4,328	\$4,545	\$4,772	\$5,011		
<b>MAINTENANCE/ FACILITY TECHNICIAN</b>								\$2,891	\$3,874
	\$2,891	\$3,036	\$3,187	\$3,347	\$3,514	\$3,690	\$3,874		
<b>MARINE/ VEHICLE TECHNICIAN</b>								\$2,891	\$3,874
	\$2,891	\$3,036	\$3,187	\$3,347	\$3,514	\$3,690	\$3,874		
<b>MULTI-DEPARTMENT ROVER II/ LOGISTICS SUPERVISOR</b>								\$2,632	\$3,527
	\$2,632	\$2,764	\$2,902	\$3,047	\$3,199	\$3,359	\$3,527		
<b>MAINTENANCE COORDINATOR</b>								\$2,608	\$3,495
	\$2,608	\$2,738	\$2,875	\$3,019	\$3,170	\$3,329	\$3,495		
<b>ACCOUNTANT I</b>								\$2,545	\$3,411
	\$2,545	\$2,672	\$2,806	\$2,946	\$3,093	\$3,248	\$3,411		
<b>LAKE OPERATIONS COORDINATOR</b>								\$2,545	\$3,411
	\$2,545	\$2,672	\$2,806	\$2,946	\$3,093	\$3,248	\$3,411		
<b>LAKE DATA/ GRANT ANALYST</b>								\$2,273	\$3,046
	\$2,273	\$2,387	\$2,506	\$2,631	\$2,763	\$2,901	\$3,046		
<b>MULTI-DEPARTMENT ROVER I</b>								\$2,273	\$3,046
	\$2,273	\$2,387	\$2,506	\$2,631	\$2,763	\$2,901	\$3,046		

**RESOLUTION NO. 2024-03  
EXHIBIT "B"  
FY 25 COMPENSATION PLAN  
EFFECTIVE: July 1, 2024  
SEASONAL EMPLOYEES**

<b>POSITION</b>	<i>MERIT</i> 1	<i>MERIT</i> 2	<i>MERIT</i> 3	<i>MERIT</i> 4	<i>MERIT</i> 5	<i>MERIT</i> 6	<i>MERIT</i> 7	<b>MINIMUM</b> (Hourly)	<b>MAXIMUM</b> (Hourly)
<b>LAKE RANGER AIDE</b>								Legal State Minimum Wage	
								Legal State Minimum Wage	
<b>LAKE RANGER I</b>								\$23.45	\$31.43
	\$ 23.45	\$24.62	\$25.85	\$27.15	\$28.50	\$29.93	\$31.43		
<b>LAKE RANGER II</b>								\$27.51	\$36.87
	\$ 27.51	\$28.89	\$30.33	\$31.85	\$33.44	\$35.11	\$36.87		

**TEMPORARY EMPLOYEES**

<b>POSITION</b>	<b>MAXIMUM</b> (Hourly)
<b>WATER RESOURCES ENGINEER</b>	\$155.25

DRAFT UNTIL BOARD APPROVED

**BIG BEAR MUNICIPAL WATER DISTRICT  
REPORT TO BOARD OF DIRECTORS**

**MEETING DATE:** June 6, 2024

**AGENDA ITEM:** 6B

**SUBJECT:**

**BOARD WILL HAVE A RECOMMENDATION REGARDING THE SEASON LONG (JUNE – AUGUST) INVASIVE SPECIES CONTROL TOURNAMENT/ INCENTIVE PROGRAM OUTLINE.**

**RECOMMENDATION:**

For full Board discussion.

**DISCUSSION/FINDINGS:**

This program would be outside the scope of our current management plan which was last approved in 2018 by the full Board. This program would be in addition to our Annual Carp Round-Up Tournament held on Father’s Day Weekend. The season is defined as June – August. This incentive would include monthly and end of season prizes.

Monthly Prizes (based on raffle): \$100 gift card **OR** Boat Permit Voucher

End of Season (hunter with most caught): New Bowfishing set up **OR** \$500 gift card

Rules and participation guidelines are outlined in the **Summer Countin’ Carp Tournament** attachment.

Total cost \$100 - \$890 (depending on winners and what they choose)

**OTHER AGENCY INVOLVEMENT:** None

**FINANCING:** Invasive Species Management Fund

**Submitted by:** Brittany Lamson, Interim General manager

# Summer Countin' Carp Tournament!!!

NEW season long Carp tournament Announcement  
(June – August)

Prizes will be awarded monthly and most caught will earn a special prize at the end of carp season!

## **RULES:**

1. Countin' Carp is completed by District employees ONLY.
2. Counts will be completed by the black disposal bin, behind the shop at the main office.
3. All carp counting must be between **Monday through Friday** 7AM – 3:30PM

**\*\*Saturday & Sunday** counts will be between  
12PM – 1PM and 4PM - 5PM

4. Every time you bring carp for counting, you will be given a raffle ticket for the end of the year grand prize!

The District encourages you to bring carp ANYTIME, but if you would like to participate in the raffle and other prize, you must come during designated count times.

## **PRIZES:**

Monthly: \$100 gift card or Boat Permit Voucher  
End of Season: New Bowfishing set up or \$500 gift card



**BIG BEAR MUNICIPAL WATER DISTRICT  
REPORT TO BOARD OF DIRECTORS**

**MEETING DATE:** June 6, 2024

**AGENDA ITEM:** 6C

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**SUBJECT:**

**SECOND DRAFT BUDGET FY 2024-25 REVIEW & DISCUSSION.**

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**RECOMMENDATION:**

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Full Board to review and comment on Draft Budget FY 2024-25.

**DISCUSSION/FINDINGS:**

At our last regular Board meeting (May 16, 2024) we discussed the first reading of the draft budget for FY 2024-25. All minor edits have been made to the document. Final reading and approval set for our next meeting, June 20, 2024.

**OTHER AGENCY INVOLVEMENT:** None

**FINANCING:** None

**Submitted by:** Brittany Lamson, Interim General manager