



# Big Bear Municipal Water District

## Lake Management

### Board of Directors

Steve Ludecke – Division 1  
Bob Reh fuss – Division 2  
Craig Brewster – Division 3  
Mark Lee – Division 4  
Tom Bradford – Division 5

## *NOTICE OF REGULAR BOARD MEETING* *December 5, 2024* *A G E N D A*

**Place:** Big Bear Municipal Water District  
40524 Lakeview Drive, Big Bear Lake, CA 92315

Next Resolution Number: 2024-05

**OPEN SESSION: 1:00 P.M.**

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. PUBLIC FORUM**

(The Board will receive comments from the public on items not on the agenda; no action is permitted on these items. Time set aside not to exceed 30 minutes total by all participants)

**4. REPORTS**

- A. General Manager
- B. Committee- the following committee met since the last regular Board meeting:  
Administrative

**5. CONSENT CALENDAR**

- A. Minutes of a Regular Meeting on November 21, 2024.
- B. Warrant List dated 12/2/2024 in the amount of \$27,678.50.

**6. BUSINESS**

- A. Lake Operations Season Summary – INFORMATION ONLY

**7. ITEMS REMOVED FROM CONSENT AND PLACED ON BUSINESS**

**8. ANNOUNCEMENTS**

**9. DIRECTOR COMMENTS**

**10. ADJOURNMENT**

*AGENDA - Board of Directors/ December 5, 2024*

**NEXT MEETING:** Open Session at 1:00 P.M.  
Thursday, December 19, 2024  
40524 Lakeview Drive  
Big Bear Lake, CA 92315

**PLEASE NOTE:**

Agenda related writings or documents provided to the Board of Directors are available for public inspection at [www.bbmwd.com](http://www.bbmwd.com) or in the District office during business hours, 8:00 am – 4:30 pm Monday – Friday.

Five (5) minutes may be allotted to each speaker for an item on the agenda and three (3) minutes may be allotted to each speaker for an item that is not on the agenda up to a maximum of thirty minutes for each subject matter. A speaker who utilizes a translator, except if the speaker uses simultaneous translation equipment, shall receive twice the time allotted for a speaker that does not utilize a translator. (Cal. Gov. Code § 54954.3.)

No disruptive conduct shall be permitted at any Board meeting. Persistence in boisterous or disruptive conduct (including but not limited to what the general public would consider profane, explicit, or obscene language) shall be grounds for a summary termination, by the President, of that person's privilege to address the Board and the President may take such other actions in accordance with the Brown Act including, but not limited to, clearing the room of those willfully interrupting the meeting. (Cal. Gov. Code § 54957.9)

Individuals should contact the General Manager or designee if he/she requires disability-related accommodation or modifications, including auxiliary aids and services, in order to participate in the Board meeting. (Government Code 54954.2)

***MINUTES OF A REGULAR MEETING OF  
BIG BEAR MUNICIPAL WATER DISTRICT  
HELD ON THURSDAY, November 21, 2024***

**1. OPEN SESSION**

President Ludecke opened the regularly scheduled Board meeting at 1:01 PM at the Big Bear Municipal Water District located at 40524 Lakeview Drive, Big Bear Lake, CA 92315 on Thursday November 21, 2024.

**BOARD MEMBERS PRESENT:**

Steve Ludecke, President  
Bob Rehfuss, Director  
Craig Brewster, Vice President  
Mark Lee, Director

**2. PLEDGE OF ALLEGIANCE**

Jared Cheek

**3. PUBLIC FORUM**

Daniel Gulbranson, a resident of Big Bear Valley commented, it seems like many people are afraid of retaliation from the City, and the City Manager. Kristina at the Grizzly newspaper quit her job because she was being told what to write in the Grizzly newspaper. People will not even submit an anonymous complaint because they are so scared of retaliation against themselves or their business. The extreme codes of the City are so ridiculous. Eric Sund is still being a bully to everyone, and City Council is sticking up for him and it's sad. All these other Boards want to push things a certain way, and don't like it when others disagree with them.

**4. REPORTS**

A. Jared Cheek, General Manager, reported on a couple of things that occurred since the last meeting. We met with VBB on the boat safety video, and what we would like to see. We stressed that we would like to have something ready to use prior to April 1. We had a meeting with GEI and reviewed services offered and general project status update. Lastly, yesterday we had the Marina Task force meeting and had a great presentation by staff, and it went well.

Vice President Brewster commented about the boater education video and wants to make sure it includes transom/ bow riding is prohibited, should be added to that. Director Rehfuss asked what would be helpful when showing this to the public so everyone can understand? Loren and Jeff of the public provided some insight of what they would do to portray this message, from a private business owner perspective, positive message and info graphic to show the message.

B. Mike Stephenson, Chief Operating Officer, reported that the water temperature that you see weekly, drops drastically this time of year, which was a question Loren had at the committee meeting yesterday. This year the lake hit 76.6 degrees on the east end in July. Cooled to 75.1 degrees five days later. During that time is when we saw the fish kill off, minor compared to other lakes. The last recorded temps saw a big drop because the temps throughout the year are taken a meter down, but we show surface temperatures when our boats are winterized. We are changing

the method the temp is recorded during this time of the year which is why you will see drastic changes. We will make a note as to when the method change takes place to avoid confusion.

Vice President Brewster asked why we don't do this measurement all year? Mr. Stephenson explained that it did not make sense for data, no significant change in the water during our winter season. Director Rehfuss was asking about remote measuring tools that we might be able to use year around and send them remotely to the office. Mr. Stephenson confirmed it's possible, but the cost benefit just doesn't make sense. Director Lee asked if you sent the probe down two meters, is the temperature consistent? Yes. Same surface temp across the lake? Right now, yes.

C. Director Rehfuss discussed the operations committee meeting, which was our fall marina task force meeting, he has seen a lot of cooperation here and lots more information. Drew Pappas did an amazing job yesterday, he is a great, articulate guy and he is leading the lake patrol team in the direction that is what the District wants to portray to our lake users. We touched on lake level, operations, had 47% more boaters, but incident were not increased by the same ratio. More people enjoying themselves and less people having issues. We clearly have a presence out there and it's showing in a positive way. Had six patrol boats this year, concentrated on Boulder Bay where we see a large group of lake users. Everyone needs a boater card, except rental boat users. Can also look someone up by their name and DOB to confirm they do have their boater card. There were 21 incidents that required additional services. Most issues were lack of education. Glad we are pushing education with a great day and not emphasizing tickets. Launch ramp operations will change effecting decontamination of ballast tank vessels; those will no longer be performed on weekends or holidays. This just takes way too much staff and time to accommodate. We will still perform them by appointment only during the week. Spoke about the golden mussel which is new to the delta. There were also a couple legislations changes, but nothing major.

## **5. CONSENT CALENDAR**

- A. Minutes of a Regular Meeting on November 7, 2024.
- B. Warrant List dated 11/15/2024 in the amount of \$29,857.96.
- C. Surplus Equipment & Vehicle List for Disposal.

### **Discussion:**

No comments were made.

With a motion made by Director Rehfuss, and seconded by Vice President Brewster, the consent calendar, was approved unanimously:

AYES: Ludecke, Rehfuss, Brewster, Lee

NO: -

ABSTAIN: -

## **6. BUSINESS**

A. General Manager would like to recommend a time extension to the existing on-call engineering contract with GEI Consultants, which is originally set to expire December 31, 2024, to June 30, 2025 to accommodate for on-going work that will not be completed by the end of the calendar year, for full Board discussion and possible approval.

### **Discussion:**

Mr. Cheek explained that the current contract for our consultants started October 2019, what is in front of us today is a time extension only, no additional fee. You guys just approved the change order to another

task, which will not be completed by the end of the calendar year. President Ludecke asked if and when we would approve this for a larger time frame? Mr. Cheek responded that we did this timeline to get on the same schedule as our budget so we would look at that with the whole board to see if you all wanted to move forward with a longer extension. Director Rehfuss asked if we know when the environmental documents would be done? The task that was just extended is scheduled to go out for second circulation before the end next month, and the lake-wide document should be out sometime next year.

With a motion made by Vice President Brewster, and seconded by Director Lee, the GEI master agreement expiration date extension until June 30, 2025 was approved unanimously:

AYES: Ludecke, Rehfuss, Brewster, Lee

NO: -

ABSTAIN: -

#### **7. ITEMS REMOVED FROM CONSENT CALENDAR**

N/A

#### **8. ANNOUNCEMENTS**

Mr. Cheek announced that the District offices will be closed for Thanksgiving and the day after. The east ramp will be open until 11/30, weather permitting.

#### **9. DIRECTOR COMMENTS**

Director Rehfuss said he was really impressed by the presentation that Drew put on. Really enlightening, and at the next meeting we would like to see that presentation if others are interested. President Ludecke would like to see that on the agenda, so that presentation will be agendized for next meeting.

#### **10. ADJOURN**

There being no further business, the meeting was adjourned at 1:45 PM.

#### **DATE AND TIME OF NEXT MEETING**

Date: December 5, 2024

Location: 40524 Lakeview Drive

Big Bear Lake, CA 92315

Time: 1:00 PM

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Brittany Lamson, Assistant General Manager  
Secretary to the Board of Directors of  
Big Bear Municipal Water District

[SEAL]

10:39 AM

12/02/24

**Big Bear MWD**  
**Warrant List Detail**  
November 16 through December 2, 2024

Num	Type	Date	Name	Account	Paid Amount
<b>161853</b>	<b>Bill Pmt -Check</b>	<b>11/21/2024</b>	<b>AMAZON CAPITAL SERVICES</b>	<b>1001-01 · Accounts Payable</b>	
1N7V-T...	Bill	11/04/2024		5503-01 · ADMIN-Office Supplies-Office	-40.27
1GWP-...	Bill	11/07/2024		5543-30 · MAINT-Small Tools/Tool Supplies	-249.11
1TRP-1...	Bill	11/12/2024		5543-30 · MAINT-Small Tools/Tool Supplies	-295.83
16YL-Q...	Bill	11/18/2024		5503-01 · ADMIN-Office Supplies-Office	-47.38
TOTAL					-632.59
<b>161854</b>	<b>Bill Pmt -Check</b>	<b>11/21/2024</b>	<b>BUTCHER'S BLOCK AND BUILDING ...</b>	<b>1001-01 · Accounts Payable</b>	
2411-63...	Bill	11/13/2024		5580-41 · OPS-Boat Maintenance-Patrol	-60.14
2411-63...	Bill	11/14/2024		5640-02 · WATER-Dam Maintenance	-35.69
2411-63...	Bill	11/18/2024		5630-30 · MAINT-Bldg/Facility Maint/Rep	-119.57
TOTAL					-215.40
<b>161855</b>	<b>Bill Pmt -Check</b>	<b>11/21/2024</b>	<b>COMPUTER VILLAGE</b>	<b>1001-01 · Accounts Payable</b>	
12838	Bill	11/15/2024		5620-10 · ADMIN-Equip Maintenance	-150.00
				5509-13 · ADMIN - Microsoft 365 Subscript	-366.37
				5505-01 · ADMIN-Phones Local/Hardware/Rep	-248.98
TOTAL					-765.35
<b>161856</b>	<b>Bill Pmt -Check</b>	<b>11/21/2024</b>	<b>CSB SOLID WASTE MANAGEMENT ...</b>	<b>1001-01 · Accounts Payable</b>	
3001	Bill	10/30/2024		5630-30 · MAINT-Bldg/Facility Maint/Rep	-2,425.82
TOTAL					-2,425.82
<b>161857</b>	<b>Bill Pmt -Check</b>	<b>11/21/2024</b>	<b>DAY WIRELESS SYSTEMS</b>	<b>1001-01 · Accounts Payable</b>	
INV850...	Bill	11/20/2024		5506-42 · OPS-Radio Equipment/ Repairs	-3,432.00
				5506-41 · OPS-Radio Service Contract	-3,687.00
				5630-40 · OPS-Bldg/Fac Mtn/Rep	-5,359.04
TOTAL					-12,478.04
<b>161858</b>	<b>Bill Pmt -Check</b>	<b>11/21/2024</b>	<b>DIY HOME CENTER</b>	<b>1001-01 · Accounts Payable</b>	
33750	Bill	11/15/2024		5630-30 · MAINT-Bldg/Facility Maint/Rep	-71.74
TOTAL					-71.74
<b>161859</b>	<b>Bill Pmt -Check</b>	<b>11/21/2024</b>	<b>GEI CONSULTANTS INC</b>	<b>1001-01 · Accounts Payable</b>	
003161...	Bill	09/17/2024		6100-02 · Dam Repair- Sluice Gates	-2,446.93
003162...	Bill	10/08/2024		6100-02 · Dam Repair- Sluice Gates	-226.00
003165...	Bill	11/14/2024		6100-02 · Dam Repair- Sluice Gates	-239.00
TOTAL					-2,911.93
<b>161860</b>	<b>Bill Pmt -Check</b>	<b>11/21/2024</b>	<b>HOOVER BEN (REIMBURSE)</b>	<b>1001-01 · Accounts Payable</b>	
11/16/2...	Bill	11/20/2024		5505-09 · ADMIN-Phone-Employee Reimb	-50.00
TOTAL					-50.00
<b>161861</b>	<b>Bill Pmt -Check</b>	<b>11/21/2024</b>	<b>KENT MICHAEL (REIMBURSE)</b>	<b>1001-01 · Accounts Payable</b>	
11/11/2...	Bill	11/20/2024		5505-09 · ADMIN-Phone-Employee Reimb	-50.00
TOTAL					-50.00
<b>161862</b>	<b>Bill Pmt -Check</b>	<b>11/21/2024</b>	<b>NAPA AUTO PARTS</b>	<b>1001-01 · Accounts Payable</b>	
636960	Bill	11/13/2024	NAPA AUTO PARTS	2200-00 · Accounts Payable Liability	2.42
				5580-41 · OPS-Boat Maintenance-Patrol	-121.09
TOTAL					-118.67

## Big Bear MWD Warrant List Detail November 16 through December 2, 2024

Num	Type	Date	Name	Account	Paid Amount
<b>161863</b>	<b>Bill Pmt -Check</b>	<b>11/21/2024</b>	<b>OWL TELEPHONE EXCHANGE</b>	<b>1001-01 · Accounts Payable</b>	
1559	Bill	12/01/2024		5630-10 · ADMIN-Bldg/Facility Maint/Rep	-200.00
TOTAL					-200.00
<b>161864</b>	<b>Bill Pmt -Check</b>	<b>11/21/2024</b>	<b>QUILL LLC</b>	<b>1001-01 · Accounts Payable</b>	
41410223	Bill	11/05/2024		5503-01 · ADMIN-Office Supplies-Office	-141.11
TOTAL					-141.11
<b>161865</b>	<b>Bill Pmt -Check</b>	<b>11/21/2024</b>	<b>SCHERMER MICHAEL (REIMBURSE)</b>	<b>1001-01 · Accounts Payable</b>	
11/17/2...	Bill	11/20/2024		5505-09 · ADMIN-Phone-Employee Reimb	-50.00
TOTAL					-50.00
<b>EFT</b>	<b>Bill Pmt -Check</b>	<b>11/22/2024</b>	<b>SOUTHWEST GAS (EFT)</b>	<b>1001-01 · Accounts Payable</b>	
111320...	Bill	11/13/2024		5507-42 · OPS-Utilities-Vacant Lot	-11.00
111320...	Bill	11/13/2024		5507-41 · OPS-Utilities-Main Office	-94.88
TOTAL					-105.88
<b>EFT</b>	<b>Bill Pmt -Check</b>	<b>11/26/2024</b>	<b>US BANK (EFT)</b>	<b>1001-01 · Accounts Payable</b>	
11052024	Bill	11/05/2024		5503-01 · ADMIN-Office Supplies-Office	-104.70
				5503-02 · ADMIN-Office Supplies-Ramps	-104.71
				5509-12 · ADMIN-Software Subscriptions	-3.99
				5509-12 · ADMIN-Software Subscriptions	-105.00
				5503-01 · ADMIN-Office Supplies-Office	-85.42
				5507-41 · OPS-Utilities-Main Office	-45.00
				5510-09 · ADMIN-Public Info - General	-1,448.68
				5503-01 · ADMIN-Office Supplies-Office	-15.96
				5501-03 · ADMIN-Postage Lake Views Bulk	-86.20
				5570-02 · ADMIN-Training/Seminars-Mgmt	-285.00
				5510-10 · ADMIN-Celebrations	-5.99
				5570-02 · ADMIN-Training/Seminars-Mgmt	-9.78
				5570-02 · ADMIN-Training/Seminars-Mgmt	-257.64
				5570-02 · ADMIN-Training/Seminars-Mgmt	-17.18
				5590-42 · OPS-Petroleum-VEHICLES	-60.91
				5570-02 · ADMIN-Training/Seminars-Mgmt	-11.70
				5570-02 · ADMIN-Training/Seminars-Mgmt	-247.23
				5570-02 · ADMIN-Training/Seminars-Mgmt	-13.50
				5503-01 · ADMIN-Office Supplies-Office	-196.09
				5510-09 · ADMIN-Public Info - General	-20.98
				5510-10 · ADMIN-Celebrations	-16.26
				5510-10 · ADMIN-Celebrations	-50.00
				5510-10 · ADMIN-Celebrations	-55.86
				5510-10 · ADMIN-Celebrations	-25.00
				5510-10 · ADMIN-Celebrations	-75.00
				5509-12 · ADMIN-Software Subscriptions	-318.75
				5570-03 · ADMIN-Training/Seminars-Empl	-90.00
				5510-46 · ADMIN -Public Info Emp Wellness	-305.87
				5510-46 · ADMIN -Public Info Emp Wellness	-25.97
				5503-01 · ADMIN-Office Supplies-Office	-323.09
				5570-01 · ADMIN-Training/Seminars-GM	-230.00
				5510-10 · ADMIN-Celebrations	-123.23
				5580-41 · OPS-Boat Maintenance-Patrol	-2,099.99
TOTAL					-6,864.68
<b>161866</b>	<b>Bill Pmt -Check</b>	<b>11/21/2024</b>	<b>VISUAL EDGE IT, INC</b>	<b>1001-01 · Accounts Payable</b>	
24AR22...	Bill	11/15/2024		5620-13 · ADMIN-Copier Copy Counts	-102.55
TOTAL					-102.55
<b>EFT</b>	<b>Bill Pmt -Check</b>	<b>11/20/2024</b>	<b>XEROX CORPORATION</b>	<b>1001-01 · Accounts Payable</b>	
641552	Bill	10/30/2024		2950-03 · Copier Lease	-494.74

10:39 AM

12/02/24

**Big Bear MWD**  
**Warrant List Detail**  
November 16 through December 2, 2024

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<u>Num</u>	<u>Type</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Paid Amount</u>
TOTAL					-494.74