



Big Bear Municipal Water District

Lake Management

Board of Directors

Steve Ludecke – Division 1
Bob Reh fuss – Division 2
Craig Brewster – Division 3
Mark Lee – Division 4
Tom Bradford – Division 5

NOTICE OF REGULAR BOARD MEETING *November 16, 2023* *A G E N D A*

Place: Big Bear Municipal Water District
40524 Lakeview Drive, Big Bear Lake, CA 92315

Next Resolution Number: 2023-05

OPEN SESSION: 1:00 P.M.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. PUBLIC FORUM

(The Board will receive comments from the public on items not on the agenda; no action is permitted on these items. Time set aside not to exceed 30 minutes total by all participants)

4. REPORTS

- A. Interim General Manager
- B. Chief Operations Officer
- C. Committee- the following committee met since the last regular Board meeting:
Operations

5. CONSENT CALENDAR

- A. Minutes of a Regular Meeting on October 19, 2023.
- B. Minutes of a Special Meeting on October 25, 2023.
- C. Warrant list dated 11/9/2023 in the amount of \$290,123.38.

6. BUSINESS

- A. Board to review, discuss, and approve tree trimming needed in the old/closed RV park next to the main office by Porter Inc. not to exceed \$5,000.
- B. Board to review, discuss, and approve tree trimming needed in the storage lot by Porter Inc. not to exceed \$12,000.
- C. Board to review, discuss, and approve tree trimming needed at the East Public Launch Ramp by Porter Inc. not to exceed \$15,000.

7. **CLOSED SESSION: PUBLIC EMPLOYEE APPOINTMENT (starting at 2PM)**
Discussion of employee pursuant to government code 54957(b): Title: General Manager
8. **ITEMS REMOVED FROM CONSENT AND PLACED ON BUSINESS**
9. **ANNOUNCEMENTS**
10. **DIRECTOR COMMENTS**
11. **ADJOURNMENT**

NEXT MEETING: Open Session at 1:00 P.M.
Thursday, December 7, 2023
40524 Lakeview Drive
Big Bear Lake, CA 92315

PLEASE NOTE:

Agenda related writings or documents provided to the Board of Directors are available for public inspection at www.bbmwd.com or in the District office during business hours, 8:00 am – 4:30 pm Monday – Friday.

Five (5) minutes may be allotted to each speaker for an item on the agenda and three (3) minutes may be allotted to each speaker for an item that is not on the agenda up to a maximum of thirty minutes for each subject matter. A speaker who utilizes a translator, except if the speaker uses simultaneous translation equipment, shall receive twice the time allotted for a speaker that does not utilize a translator. (Cal. Gov. Code § 54954.3.)

No disruptive conduct shall be permitted at any Board meeting. Persistence in boisterous or disruptive conduct (including but not limited to what the general public would consider profane, explicit, or obscene language) shall be grounds for a summary termination, by the President, of that person's privilege to address the Board and the President may take such other actions in accordance with the Brown Act including, but not limited to, clearing the room of those willfully interrupting the meeting. (Cal. Gov. Code § 54957.9)

Individuals should contact the General Manager or designee if he/she requires disability-related accommodation or modifications, including auxiliary aids and services, in order to participate in the Board meeting. (Government Code 54954.2)

***MINUTES OF A REGULAR MEETING OF
BIG BEAR MUNICIPAL WATER DISTRICT
HELD ON THURSDAY, October 19, 2023***

1. OPEN SESSION

President Bradford opened the regularly scheduled Board meeting at 1:00 PM at the Big Bear Municipal Water District located at 40524 Lakeview Drive, Big Bear Lake, CA 92315 on Thursday October 19, 2023.

BOARD MEMBERS PRESENT:

Steve Ludecke, Vice President
Bob Reh fuss, Director
Craig Brewster, Director
Tom Bradford, Director

2. PLEDGE OF ALLEGIANCE

Director Reh fuss

3. PUBLIC FORUM

A member of Rotary of BBL, shared the story of their annual car wash being shut down by the City's code enforcement officer/ City Counsel. He explained that the last permit was done in 2021, they only use biodegradable soap, and the event was located at Wyndam Hotel. He said the reason the code enforcement gave for shutting the event down was he said it was contaminating the lake even though they were following all the same guidelines they were given previously. He is looking for information about permitting the car wash, so it is not shut down in the future. Mr. Stephenson responded that the biodegradable soap is the only requirement from the District and we usually just write a letter explaining that. Other than that, the district is not involved.

4. REPORTS

A. Interim General Manager, Brittany Lamson, started her report by introducing the District's new Facility Manager, Sean Wagner. He started with the District on Monday and has hit the ground running with multiple projects the District is completing. Ms. Lamson continued, our parking lot improvement projects are complete at both our main office and East Ramp. However, they are coming back as the asphalt lining the concrete drainage needs some repairs to make sure all water makes its way to the drain and not along the asphalt seam. Our season is ramping down, we have one seasonal ramp attendant and one seasonal patrol. If the weather continues, we will have the ramps open until normal closure time of Nov 30, but weather can always change. Our facilities security upgrade is complete. One of the business items is asking for a couple additional cameras and a fire panel which was discovered to be obsolete during the attempted conversion. Lastly, on Monday myself and Mr. Stephenson had lunch at Nottingham Restaurant with Supervisor Rowe, that was informative.

B. Chief Operations Officer, Mike Stephenson, reported we are continuing the installation of our 'destrat' system, cost of running the old system have been increasing so it was time to update the system we have over by the boom line. This is to keep the ice from forming around the boom line. The new one will be 25% of the cost and the water movement will be way more efficient. The new

system will do a much better job for the price. Each segment will move about 40 acres of water, it will be moving bottom to top, moving east, it will mix that much, times depth. We are currently at 7.62' down from full. We lost 1.5" for the whole season, that's a record low. The ground water was moving for a very long time. There was a rumor I (Mr. Stephenson) heard on the radio that lake drop was based off lake level which is completely false, it is based on surface. We did not start to lose lake level until June. Troutfest went great, lots of fish caught, about a third of what we stocked for the event was caught.

C. Vice President Ludecke reported that all the items discussed in committee are business items, so we can discuss during that.

5. CONSENT CALENDAR

- A. Minutes of a Regular Meeting on September 21, 2023.
- B. Garstin Island Insurance Contract.
- C. Hard-Wire Internet Installation at East Ramp not to exceed \$47,490.69.
- D. Big Bear Lake Marina increased storage space agreement.
- E. Warrant list dated 10/16/2023 in the amount of \$386,846.25.

Discussion:

No comments were made.

With a motion made by Vice President Ludecke, and seconded by Director Brewster, the consent calendar was approved unanimously:

AYES: Ludecke, Rehfuss, Brewster, Bradford

NO:

ABSTAIN:

6. BUSINESS

Administrative Committee (Directors Ludecke & Brewster) will have a recommendation for full Board consideration regarding the DRAFT Big Bear Fire Dock land use and temporary dock location contract.

Discussion:

Ms. Lamson explained the committee did not like the design of the boat dock presented. They would like to send the design back to County Fire for revisions. Counsel Lemieux wanted to add the agreement is basically a use term for 1- year, fixed term with no other obligation. Director Rehfuss is concerned about the professional curtesy being one-sided. He is all for this partnership and appreciates their help, but what have they done to help the District in the past years? What ratios of the calls have they handled that we have not already responded to? Director Rehfuss wants to make sure this is a true partnership and not them just using the District. A resident of Big Bear Lake, Larry Cooke, wanted to express his irritation of this other dock builder using his drawing of a residential dock. He explained this was not to scale and this is his drawing, this drawing is just wrong, they could have gotten ahold of someone (me) and asked about using it. He said this whole proposal is wrong and it's his drawing that is being misused.

Vice President Ludecke would like to make motion to reject the agreement and dock plans, have our counsel redline the agreement, and have these plans resubmitted, but would like the builder to work with a local rep to understand our lake, and this motion was seconded by Director Brewster, the County Fire Dock Agreement and Dock plan rejection was unanimously voted:

AYES: Ludecke, Rehfuss, Brewster, Bradford

NO:

ABSTAIN:

B. Administrative Committee (Directors Ludecke & Brewster) will have a recommendation for full Board consideration regarding two additional ADT security cameras at the East Public Launch ramp and a new fire panel for monitoring to replace the old one that is obsolete.

Discussion:

Ms. Lamson explained that after the installation of the new security camera system was complete, we were left with a side of the building blind and could add a couple more cameras that would previously not been possible. With the addition of these two cameras, the entire building at the ramp would be monitored. When the installation tech went to convert the fire panel, it was discovered that the panel could no longer be used as it was too old. Instead of throwing parts at it and bringing the previous alarm company back, it makes more sense to modernize the system to ensure its future use. We would also like to stay with a hard-wire installation instead of a cellular conversion because of the wireless internet issue we experience at that location.

Director Rehfuss was glad we found these improvements before moving on from this project, and is happy to improve the system when it is needed rather than waiting a couple years, better to do it all now.

With a motion made by Director Rehfuss, seconded by Vice President Ludecke, the proposal from ADT for two additional cameras and new hard-wire fire panel at the East Ramp was unanimously approved:

AYES: Ludecke, Rehfuss, Brewster, Bradford

NO:

ABSTAIN:

C. Administrative Committee (Directors Ludecke & Brewster) will have a recommendation for full Board consideration regarding purchasing of two sea-doos for lake patrol to the lowest bid not to exceed \$44,245.15.

Discussion:

Ms. Lamson reported that the District is looking to get sea-doos back out onto the lake to improve our patrol crew. Our lake has a high number of PWC visitors because we are one of the few lakes which still allow 2-stroke motors. This also means we have an increase of PWC violations that the patrol boats cannot always reach.

Mr. Stephenson explained that the District used to have PWCs, Honda Aquatrax, which were granted through a program many years ago. The PWC violations dropped drastically with these on the water. Director Rehfuss thought we were getting two patrol boats to increase the number of units on the water, would this mean be decreasing that? Mr. Stephenson explained that this would allow the same number of

officers on the water, five, we just would not be doubled up on a single boat now, but there would still be five vessels out on the water patrolling.

With a motion made by Director Brewster, seconded by Director Rehfuss, the proposal from Temecula Motor Sports for \$44,245.15 was unanimously approved:

AYES: Ludecke, Rehfuss, Brewster, Bradford

NO:

ABSTAIN:

D. Administrative Committee (Directors Ludecke & Brewster) will have a recommendation for full Board consideration regarding the proposal received by Ralph Andersen & Associates for GM Recruitment services not to exceed \$38,750.

Discussion:

Ms. Lamson explained that we went out to three companies per Board recommendation back in September, one company submitted a proposal on time. Vice President Ludecke would like to have the full board here to discuss the topic, rather than approve today, he would like to table it. President Bradford responded that he would like the committee to discuss again with the additional proposals that were not received to the correct email. He would like to table to the committee again, and present it to the Board.

Director Brewster wanted to look at timeline, is starting the next GM going to start at the beginning of the season? He doesn't feel like that's a great time to start. Vice President Ludecke again suggested to table this item to include a full board and does not want to hurry into this decision. President Bradford then requested to have a closed session about the topic. Counsel Lemieux explained the Board can have a closed session about the actual candidates, which is fine, but we cannot just discuss the proposal in closed session. President Bradford would like to have a closed session next Wednesday, special meeting at noon.

President Bradford formally tabled the item to be considered at a later during the special meeting tentatively scheduled for October 25.

7. ITEMS REMOVED FROM CONSENT CALENDAR

N/A

8. ANNOUNCEMENTS

No announcements were made.

9. DIRECTOR COMMENTS

Vice President Ludecke wanted to thank Mike for being here for 28 years, GM since 2014, did a great job and appreciate everything you have done and Brittany for stepping up as Interm. Director Rehfuss continued that the process has been great, you leaving, and Brittany coming in and happy to see this moving along.

10. ADJOURN

There being no further business, the meeting was adjourned at 1:58 PM.

DATE AND TIME OF NEXT MEETING

Date: November 16, 2023
Location: 40524 Lakeview Drive
Big Bear Lake, CA 92315
Time: 1:00 PM

Brittany Lamson, Secretary to the Board of
Directors of Big Bear Municipal Water District

[SEAL]

DRAFT UNTIL APPROVED BY BOARD

**MINUTES OF A SPECIAL MEETING OF
BIG BEAR MUNICIPAL WATER DISTRICT
HELD ON Wednesday, October 25, 2023**

1. OPEN SESSION

President Bradford opened the Special Board meeting at 12:00 PM at the Big Bear Municipal Water District located at 40524 Lakeview Drive, Big Bear Lake, CA 92315 on Wednesday October 25, 2023.

BOARD MEMBERS PRESENT:

Steve Ludecke, Vice President
Bob Reh fuss, Director
Craig Brewster, Director
Mark Lee, Director
Tom Bradford, President

2. PLEDGE OF ALLEGIANCE

Director Reh fuss

3. PUBLIC FORUM

No comments from the public in attendance.

4. BUSINESS

A. BOARD TO DISCUSS AND REVIEW GM RECRUITMENT SERVICES PROPOSAL AND POSSIBLE AWARD:

Discussion:

This is a special meeting to let the public know what's going on with the GM recruitment processes. President Bradford explained, we plan to award a company today, instead of waiting three weeks until our next Board meeting in November. Interim General Manager, Brittany Lamson, explained the district received three proposals prior to this meeting. Those companies are Ralph Andersen & Associates, CPS HR, and Regional Government.

Vice President Ludecke wants to discount RGS right away because of their estimate, it just says "about \$20K in costs" and he does not like that. President Bradford agrees with that. Vice President Ludecke continued, we have one company that actually got everything in on time and have worked locally for many other companies (meaning Ralph Andersen & Associates). The other bid is less expensive, but we have no personal knowledge of their work history within the Valley. Director Brewster agrees.

President Bradford said he remembers previous meetings where they (Ralph Andersen) were discussed, and they have been used for several agencies within the Valley. They are established in the Valley, and probably already have a pool of candidates that they might be able to pull from, already familiar with possible candidates for this position. They probably understand the importance of the Valley, so we feel they are the best fit for our needs. Director Brewster just would like to see if we can meet with them in person and not zoom meetings.

Director Reh fuss wanted to add that this was the only proposal that seemed specially tailored to the District and not just a boiler plate, that the others seemed a little less personal.

With a motion made by Vice President Ludecke, and seconded by Director Rehfuss, the proposal submitted by Ralph Andersen & Associates not to exceed \$38,750 for GM Recruitment Services was approved unanimously:

AYES: Ludecke, Rehfuss, Brewster, Lee, Bradford

NO: -

ABSTAIN: -

With all regular business being completed, President Bradford closed the open session at 12:12 PM.

B. CLOSED SESSION: PUBLIC EMPLOYEE APPOINTMENT

President Bradford reconvened to open session from closed session at 1:07 PM with no reportable action.

With there being no further comments or business, the special meeting was adjourned at 1:11 PM.

11. ADJOURN

There being no further business, the meeting was adjourned at 1:11 PM.

DATE AND TIME OF NEXT MEETING

Date: November 16, 2023

Location: 40524 Lakeview Drive
Big Bear Lake, CA 92315

Time: 1:00 PM

Brittany Lamson, Interim General Manager
Secretary to the Board of Directors
of Big Bear Municipal Water District

[SEAL]

Big Bear MWD
Warrant List Detail
 October 17 through November 9, 2023

Num	Type	Date	Name	Account	Paid Amount
160972	Bill Pmt -Check	10/19/2023	ACWA AUTO & GEN LIABILITY	1001-01 · Accounts Payable	
47	Bill	10/17/2023		5508-10 · ADMIN-Insurance	-6,160.80
				5508-20 · WATER-Insurance	-12,321.60
				5508-30 · MAINT-Insurance	-24,643.20
				5508-40 · OPS-Insurance	-18,482.40
TOTAL					-61,608.00
160984	Bill Pmt -Check	10/25/2023	ADT COMMERCIAL	1001-01 · Accounts Payable	
152376...	Bill	10/05/2023		5810-02 · Facility Improvements/Remodels	-1,841.54
152409...	Bill	10/06/2023		5810-02 · Facility Improvements/Remodels	-3,329.79
TOTAL					-5,171.33
161006	Bill Pmt -Check	11/06/2023	ADT COMMERCIAL	1001-01 · Accounts Payable	
152566...	Bill	10/22/2023		5630-10 · ADMIN-Bldg/Facility Maint/Rep	-526.63
TOTAL					-526.63
160985	Bill Pmt -Check	10/25/2023	AIRGAS USA, LLC	1001-01 · Accounts Payable	
914286...	Bill	10/06/2023		5630-31 · MAINT-Bldg/Facil Maint/Rep-Shop	-217.98
TOTAL					-217.98
161007	Bill Pmt -Check	11/06/2023	ALESHIRE & WYNDER LLP	1001-01 · Accounts Payable	
81833	Bill	11/05/2023		5520-01 · ADMIN-District Counsel	-6,526.40
TOTAL					-6,526.40
161026	Bill Pmt -Check	11/07/2023	AMAZON CAPITAL SERVICES	1001-01 · Accounts Payable	
1TMK-J...	Bill	10/05/2023		5503-01 · ADMIN-Office Supplies-Office	-27.99
1XNN-...	Bill	10/06/2023		5503-01 · ADMIN-Office Supplies-Office	-81.68
1HVQ-...	Bill	10/16/2023		5503-01 · ADMIN-Office Supplies-Office	-75.41
1TL9-C...	Bill	10/24/2023		5503-01 · ADMIN-Office Supplies-Office	-171.61
1VHQ-L...	Bill	10/29/2023		5503-01 · ADMIN-Office Supplies-Office	-31.16
1VJ9-M...	Bill	11/02/2023		5630-30 · MAINT-Bldg/Facility Maint/Rep	-111.52
TOTAL					-499.37
161009	Bill Pmt -Check	11/06/2023	BEST BEST & KRIEGER LLP	1001-01 · Accounts Payable	
978687	Bill	11/02/2023		5520-01 · ADMIN-District Counsel	-6,852.19
TOTAL					-6,852.19
160986	Bill Pmt -Check	10/25/2023	BIG BEAR DISPOSAL	1001-01 · Accounts Payable	
000009...	Bill	10/01/2023		5507-41 · OPS-Utilities-Main Office	-345.70
TOTAL					-345.70
160973	Bill Pmt -Check	10/19/2023	BIG BEAR GRIZZLY	1001-01 · Accounts Payable	
09302023	Bill	09/30/2023		5540-31 · MAINT-PreEmployment Advertising	-166.50
				5540-41 · OPS-PreEmployment Advertising	-189.00
TOTAL					-355.50
160987	Bill Pmt -Check	10/25/2023	BUTCHER'S BLOCK AND BUILDING ...	1001-01 · Accounts Payable	
2309-90...	Bill	09/26/2023		5630-31 · MAINT-Bldg/Facil Maint/Rep-Shop	-43.04
2310-91...	Bill	10/05/2023		5600-33 · MAINT-Vehicle Maint-HARVESTER	-11.84
				5630-31 · MAINT-Bldg/Facil Maint/Rep-Shop	-19.40
2310-91...	Bill	10/10/2023		6100-10 · Dam Repair- Destratification	-284.72
2310-91...	Bill	10/10/2023		6100-10 · Dam Repair- Destratification	-202.62

3:37 PM

11/09/23

Big Bear MWD
Warrant List Detail
 October 17 through November 9, 2023

Num	Type	Date	Name	Account	Paid Amount
2310-91...	Bill	10/11/2023		6100-10 · Dam Repair- Destratification	-107.16
2310-91...	Bill	10/11/2023		6100-10 · Dam Repair- Destratification	-27.09
2310-91...	Bill	10/12/2023		6100-10 · Dam Repair- Destratification	-19.82
2310-91...	Bill	10/13/2023		6100-10 · Dam Repair- Destratification	-10.05
2310-91...	Bill	10/13/2023		6100-10 · Dam Repair- Destratification	-17.02
2310-91...	Bill	10/16/2023		6100-10 · Dam Repair- Destratification	-11.57
2310-91...	Bill	10/17/2023		5640-01 · WATER-Aerator Maint	-10.34
2310-91...	Bill	10/17/2023		5640-01 · WATER-Aerator Maint	-22.86
2310-92...	Bill	10/23/2023		5503-01 · ADMIN-Office Supplies-Office	-31.53
2310-92...	Bill	10/23/2023		5640-01 · WATER-Aerator Maint	-6.03
TOTAL					-825.09
161010	Bill Pmt -Check	11/06/2023	BUTCHER'S BLOCK AND BUILDING ...	1001-01 · Accounts Payable	
2310-92...	Bill	10/24/2023		5630-30 · MAINT-Bldg/Facility Maint/Rep	-65.81
2310-92...	Bill	10/26/2023		5630-30 · MAINT-Bldg/Facility Maint/Rep	-124.54
2311-92...	Bill	11/01/2023		5630-30 · MAINT-Bldg/Facility Maint/Rep	-454.66
2311-93...	Bill	11/02/2023		5640-02 · WATER-Dam Maintenance	-14.64
2311-93...	Bill	11/02/2023		5640-02 · WATER-Dam Maintenance	-29.91
2311-93...	Bill	11/03/2023		5630-30 · MAINT-Bldg/Facility Maint/Rep	-18.94
TOTAL					-708.50
160974	Bill Pmt -Check	10/19/2023	BVBGSA C/O DWP (V)	1001-01 · Accounts Payable	
21176	Bill	10/12/2023		6000-03 · Lake Impr - Replenish BB (GSA)	-67.16
TOTAL					-67.16
160988	Bill Pmt -Check	10/25/2023	BVBGSA C/O DWP (V)	1001-01 · Accounts Payable	
21180	Bill	10/16/2023		6000-03 · Lake Impr - Replenish BB (GSA)	-205.00
TOTAL					-205.00
EFT	Bill Pmt -Check	10/20/2023	BVE (EFT)	1001-01 · Accounts Payable	
100420...	Bill	10/04/2023		5507-41 · OPS-Utilities-Main Office	-12.29
100420...	Bill	10/04/2023		5507-41 · OPS-Utilities-Main Office	-1,060.07
TOTAL					-1,072.36
EFT	Bill Pmt -Check	11/08/2023	BVE (EFT)	1001-01 · Accounts Payable	
102320...	Bill	10/23/2023		5507-22 · WATER-Utilities-Dam	-169.92
102320...	Bill	10/23/2023		5507-43 · OPS-Utilities-Ramps	-57.06
102520...	Bill	10/25/2023		5507-21 · WATER-Utilities-Aerator	-38.56
102620...	Bill	10/26/2023		5507-22 · WATER-Utilities-Dam	-62.66
102620...	Bill	10/26/2023		5507-43 · OPS-Utilities-Ramps	-228.36
TOTAL					-556.56
161001	Bill Pmt -Check	10/31/2023	CBSOA	1001-01 · Accounts Payable	
11/6/23 ...	Bill	10/31/2023		5570-40 · OPS-Osha/Training/Supplies	-90.00
TOTAL					-90.00
161002	Bill Pmt -Check	10/31/2023	CBSOA	1001-01 · Accounts Payable	
11/6/23 ...	Bill	10/31/2023		5570-40 · OPS-Osha/Training/Supplies	-90.00
TOTAL					-90.00
160975	Bill Pmt -Check	10/19/2023	COMPUTER VILLAGE	1001-01 · Accounts Payable	
17888	Bill	10/15/2023		5620-10 · ADMIN-Equip Maintenance	-150.00
				5509-13 · ADMIN - Microsoft 365 Subscript	-349.00
				5505-01 · ADMIN-Phones Local/Hardware/Rep	-230.40
TOTAL					-729.40

Big Bear MWD
Warrant List Detail
 October 17 through November 9, 2023

Num	Type	Date	Name	Account	Paid Amount
160989	Bill Pmt -Check	10/25/2023	COMPUTER VILLAGE	1001-01 · Accounts Payable	
17956	Bill	10/20/2023		5530-02 · ADMIN- Computer Consults	-40.00
TOTAL					-40.00
161011	Bill Pmt -Check	11/06/2023	CONNELLY PUMPING SERVICE	1001-01 · Accounts Payable	
27390	Bill	10/25/2023		5632-03 · MAINT-Portables Pumping/ Rent	-1,305.02
27388	Bill	10/25/2023		5632-02 · MAINT-SS Reliefs Pumping	-1,229.99
TOTAL					-2,535.01
160990	Bill Pmt -Check	10/25/2023	CSB DEPT OF INNOVATION & TECH...	1001-01 · Accounts Payable	
29017	Bill	09/30/2023		5506-41 · OPS-Radio Service Contract	-214.32
TOTAL					-214.32
160991	Bill Pmt -Check	10/25/2023	CSB SOLID WASTE MANAGEMENT ...	1001-01 · Accounts Payable	
081137	Bill	10/13/2023		5630-30 · MAINT-Bldg/Facility Maint/Rep	-145.78
TOTAL					-145.78
160992	Bill Pmt -Check	10/25/2023	DIY HOME CENTER	1001-01 · Accounts Payable	
26287	Bill	10/04/2023		5630-31 · MAINT-Bldg/Facil Maint/Rep-Shop	-109.37
26443	Bill	10/13/2023		5640-01 · WATER-Aerator Maint	-37.79
26544	Bill	10/19/2023		5640-01 · WATER-Aerator Maint	-44.82
26608	Bill	10/23/2023		5640-01 · WATER-Aerator Maint	-10.65
TOTAL					-202.63
161012	Bill Pmt -Check	11/06/2023	DIY HOME CENTER	1001-01 · Accounts Payable	
26781	Bill	11/02/2023		5640-02 · WATER-Dam Maintenance	-66.84
TOTAL					-66.84
161013	Bill Pmt -Check	11/06/2023	DWP-CITY OF BIG BEAR LAKE	1001-01 · Accounts Payable	
102520...	Bill	10/25/2023		5507-43 · OPS-Utilities-Ramps	-159.85
102520...	Bill	10/25/2023		5507-43 · OPS-Utilities-Ramps	-20.54
102520...	Bill	10/25/2023		5507-41 · OPS-Utilities-Main Office	-102.80
102520...	Bill	10/25/2023		5507-41 · OPS-Utilities-Main Office	-15.39
TOTAL					-298.58
160977	Bill Pmt -Check	10/19/2023	EADIE & PAYNE	1001-01 · Accounts Payable	
144091	Bill	10/18/2023		5530-01 · ADMIN-Prof&Spec-AUDITOR	-5,675.00
TOTAL					-5,675.00
161014	Bill Pmt -Check	11/06/2023	EGERER GAGE (REIMBURSE)	1001-01 · Accounts Payable	
11/15/2...	Bill	11/03/2023		5505-09 · ADMIN-Phone-Employee Reimb	-50.00
TOTAL					-50.00
161015	Bill Pmt -Check	11/06/2023	EVENSON DON (REIMBURSE)	1001-01 · Accounts Payable	
10/23-1...	Bill	10/27/2023		5560-22 · WATER-Watermaster Meetings	-886.68
TOTAL					-886.68
161016	Bill Pmt -Check	11/06/2023	GALLS LLC	1001-01 · Accounts Payable	
025887...	Bill	10/06/2023		5541-42 · OPS-Uniform/Sm Equip Seas Empl	-59.52

Big Bear MWD
Warrant List Detail
 October 17 through November 9, 2023

<u>Num</u>	<u>Type</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Paid Amount</u>
TOTAL					-59.52
160978	Bill Pmt -Check	10/19/2023	GEI CONSULTANTS INC	1001-01 · Accounts Payable	
3140106	Bill	10/16/2023		6100-02 · Dam Repair- Sluice Gates	-330.20
TOTAL					-330.20
160993	Bill Pmt -Check	10/25/2023	GEIGER SUPPLY	1001-01 · Accounts Payable	
181703	Bill	10/12/2023		6100-10 · Dam Repair- Destratification	-203.24
181914	Bill	10/17/2023		5640-01 · WATER-Aerator Maint	-132.04
TOTAL					-335.28
160994	Bill Pmt -Check	10/25/2023	HELMUTS MARINE SERVICES	1001-01 · Accounts Payable	
202318...	Bill	10/24/2023		5580-41 · OPS-Boat Maintenance-Patrol	-1,214.19
TOTAL					-1,214.19
161017	Bill Pmt -Check	11/06/2023	HELMUTS MARINE SERVICES	1001-01 · Accounts Payable	
202318...	Bill	11/02/2023		5580-41 · OPS-Boat Maintenance-Patrol	-952.09
TOTAL					-952.09
160979	Bill Pmt -Check	10/19/2023	HOLLOWAYS MARINA	1001-01 · Accounts Payable	
35555CR	Bill	09/28/2023		5590-41 · OPS-Petroleum-VESSELS	-6,163.38
TOTAL					-6,163.38
161003	Bill Pmt -Check	10/31/2023	HUNT JEFF (REIMBURSE)	1001-01 · Accounts Payable	
11/5-11/...	Bill	10/30/2023		5570-40 · OPS-Osha/Training/Supplies	-185.00
TOTAL					-185.00
161027	Bill Pmt -Check	11/08/2023	HUNT JEFF (REIMBURSE)	1001-01 · Accounts Payable	
11/6Tra...	Bill	11/08/2023		5570-40 · OPS-Osha/Training/Supplies	-112.50
TOTAL					-112.50
161018	Bill Pmt -Check	11/06/2023	INLAND OVERHEAD DOOR COMPANY	1001-01 · Accounts Payable	
57116	Bill	10/23/2023		5630-31 · MAINT-Bldg/Facil Maint/Rep-Shop	-508.00
TOTAL					-508.00
161019	Bill Pmt -Check	11/06/2023	KENT MICHAEL (REIMBURSE)	1001-01 · Accounts Payable	
10/17/2...	Bill	11/02/2023		5505-09 · ADMIN-Phone-Employee Reimb	-50.00
TOTAL					-50.00
160980	Bill Pmt -Check	10/19/2023	MCMASTER-CARR	1001-01 · Accounts Payable	
15890704	Bill	10/13/2023	MCMASTER-CARR	2200-00 · Accounts Payable Liability	8.65
16044305	Bill	10/17/2023		6100-10 · Dam Repair- Destratification	-320.48
				6100-10 · Dam Repair- Destratification	-112.16
TOTAL					-423.99
160995	Bill Pmt -Check	10/25/2023	MERCURY MARINE	1001-01 · Accounts Payable	
13163033	Bill	10/13/2023		5580-41 · OPS-Boat Maintenance-Patrol	-513.46
TOTAL					-513.46

Big Bear MWD
Warrant List Detail
 October 17 through November 9, 2023

Num	Type	Date	Name	Account	Paid Amount
160996	Bill Pmt -Check	10/25/2023	NAPA AUTO PARTS	1001-01 · Accounts Payable	
616374	Bill	10/23/2023	NAPA AUTO PARTS	2200-00 · Accounts Payable Liability	12.67
616360	Bill	10/23/2023		5630-30 · MAINT-Bldg/Facility Maint/Rep	-9.67
				5580-41 · OPS-Boat Maintenance-Patrol	-161.93
				5600-31 · MAINT-Vehicle Maint-ON ROAD	-426.13
TOTAL					-585.06
160976	Bill Pmt -Check	10/19/2023	NAVITOR INC dba DRAWING BOARD...	1001-01 · Accounts Payable	
4646105	Bill	10/10/2023		5503-01 · ADMIN-Office Supplies-Office	-425.56
TOTAL					-425.56
161020	Bill Pmt -Check	11/06/2023	NPG ASPHALT	1001-01 · Accounts Payable	
1122286	Bill	09/26/2023		5630-44 · OPS-Bldg/Fac Mtn Pkg Lot ReSeal	-61,230.00
TOTAL					-61,230.00
160997	Bill Pmt -Check	10/25/2023	OWL TELEPHONE EXCHANGE	1001-01 · Accounts Payable	
1464	Bill	11/01/2023		5630-10 · ADMIN-Bldg/Facility Maint/Rep	-160.00
TOTAL					-160.00
161004	Bill Pmt -Check	10/31/2023	PAPPAS DREW (REIMBURSE)	1001-01 · Accounts Payable	
11/5-11/...	Bill	10/30/2023		5570-40 · OPS-Osha/Training/Supplies	-185.00
TOTAL					-185.00
161021	Bill Pmt -Check	11/06/2023	PAPPAS DREW (REIMBURSE)	1001-01 · Accounts Payable	
10/31/2...	Bill	11/03/2023		5505-09 · ADMIN-Phone-Employee Reimb	-50.00
TOTAL					-50.00
160981	Bill Pmt -Check	10/19/2023	PITNEY BOWES LEASE	1001-01 · Accounts Payable	
310634...	Bill	10/17/2023		5501-01 · ADMIN-Post&Ship OFFICE	-216.14
TOTAL					-216.14
EFT	Bill Pmt -Check	10/27/2023	SOUTHWEST GAS (EFT)	1001-01 · Accounts Payable	
101320...	Bill	10/13/2023		5507-42 · OPS-Utilities-Vacant Lot	-11.00
101320...	Bill	10/13/2023		5507-41 · OPS-Utilities-Main Office	-91.52
TOTAL					-102.52
161022	Bill Pmt -Check	11/06/2023	SPECTRUM BUSINESS (EFT)	1001-01 · Accounts Payable	
CHTR5...	Bill	10/24/2023		5810-02 · Facility Improvements/Remodels	-47,490.49
TOTAL					-47,490.49
161005	Bill Pmt -Check	10/31/2023	TEMECULA MOTORSPORTS INC	1001-01 · Accounts Payable	
10312023	Bill	10/31/2023		5810-01 · Boat Purchases	-44,239.23
TOTAL					-44,239.23
160998	Bill Pmt -Check	10/25/2023	TWIN BEAR	1001-01 · Accounts Payable	
141828	Bill	09/25/2023		5630-42 · OPS-Bldg/Fac Mtn/Rep-EAST RAMP	-226.36
25687	Bill	09/26/2023		5630-42 · OPS-Bldg/Fac Mtn/Rep-EAST RAMP	-590.08
141859	Bill	09/27/2023		5630-42 · OPS-Bldg/Fac Mtn/Rep-EAST RAMP	-104.53

Big Bear MWD
Warrant List Detail
 October 17 through November 9, 2023

Num	Type	Date	Name	Account	Paid Amount
TOTAL					-920.97
160999	Bill Pmt -Check	10/25/2023	UR BRIGHT PROP REPAIR	1001-01 · Accounts Payable	
1930	Bill	10/13/2023		5580-41 · OPS-Boat Maintenance-Patrol	-360.00
TOTAL					-360.00
EFT	Bill Pmt -Check	10/23/2023	US BANK (EFT)	1001-01 · Accounts Payable	
100420...	Bill	10/04/2023		5580-41 · OPS-Boat Maintenance-Patrol	-21.54
				5580-41 · OPS-Boat Maintenance-Patrol	-64.62
				5503-01 · ADMIN-Office Supplies-Office	-160.12
				5630-45 · OPS-Bldg/Fac Mtn/Rep-ERAMP Off	-897.90
				5503-01 · ADMIN-Office Supplies-Office	-129.92
				5503-02 · ADMIN-Office Supplies-Ramps	-129.91
				5510-46 · ADMIN -Public Info Emp Wellness	-34.91
				6100-10 · Dam Repair- Destratification	-1,508.48
				6100-10 · Dam Repair- Destratification	-1,161.26
				5580-41 · OPS-Boat Maintenance-Patrol	-1,023.61
				5580-41 · OPS-Boat Maintenance-Patrol	-2,316.61
				5580-41 · OPS-Boat Maintenance-Patrol	-721.90
				5509-12 · ADMIN-Software Subscriptions	-90.00
				5510-05 · ADMIN-Public Info-Other Agency	-173.51
				5507-41 · OPS-Utilities-Main Office	-45.00
				5503-01 · ADMIN-Office Supplies-Office	-73.58
				5580-41 · OPS-Boat Maintenance-Patrol	-1,547.13
100420...	Bill	10/04/2023		5510-46 · ADMIN -Public Info Emp Wellness	-154.19
				5510-46 · ADMIN -Public Info Emp Wellness	-26.10
				5510-03 · ADMIN-Empl Recognition-Pub Info	-17.14
				5510-46 · ADMIN -Public Info Emp Wellness	-112.55
				5620-12 · ADMIN-Computer Hardware	-1,875.84
				5510-46 · ADMIN -Public Info Emp Wellness	-60.80
				5630-42 · OPS-Bldg/Fac Mtn/Rep-EAST RAMP	-162.81
				5503-01 · ADMIN-Office Supplies-Office	-281.62
TOTAL					-12,791.05
EFT	Bill Pmt -Check	10/30/2023	US BANK (EFT)	1001-01 · Accounts Payable	
103023 ...	Bill	10/30/2023		5630-40 · OPS-Bldg/Fac Mtn/Rep	-131.88
				5510-46 · ADMIN -Public Info Emp Wellness	-28.05
				5570-40 · OPS-Osha/Training/Supplies	-412.96
				5570-40 · OPS-Osha/Training/Supplies	-412.96
				5503-01 · ADMIN-Office Supplies-Office	-87.67
				5510-08 · ADMIN-Empl Recognition-EOS	-753.35
				5541-31 · MAINT-Uniform/Sm Equip-Reg Empl	-215.45
				5510-08 · ADMIN-Empl Recognition-EOS	-1,300.00
				5510-10 · ADMIN-Celebrations	-1.98
				5503-01 · ADMIN-Office Supplies-Office	-140.05
				5510-46 · ADMIN -Public Info Emp Wellness	-40.80
				5580-41 · OPS-Boat Maintenance-Patrol	-3,116.99
TOTAL					-6,642.14
EFT	Bill Pmt -Check	10/26/2023	VALERO (EFT)	1001-01 · Accounts Payable	
92675562	Bill	10/23/2023		5590-41 · OPS-Petroleum-VESSELS	-430.41
				5590-42 · OPS-Petroleum-VEHICLES	-1,094.05
TOTAL					-1,524.46
160982	Bill Pmt -Check	10/19/2023	VASQUEZ MARSHALL ARCHITECTS	1001-01 · Accounts Payable	
0723-37...	Bill	07/14/2023		6100-02 · Dam Repair- Sluice Gates	-3,204.52
TOTAL					-3,204.52
161000	Bill Pmt -Check	10/25/2023	VERIZON WIRELESS	1001-01 · Accounts Payable	
994641...	Bill	10/09/2023		5620-12 · ADMIN-Computer Hardware	-1,143.11
				5505-11 · ADMIN-Phones Ramp Aircards	-55.14
				5505-11 · ADMIN-Phones Ramp Aircards	-61.66

Big Bear MWD
Warrant List Detail
 October 17 through November 9, 2023

<u>Num</u>	<u>Type</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Paid Amount</u>
				5505-06 · ADMIN-Phone Cell Phones	-289.71
TOTAL					-1,549.62
160983	Bill Pmt -Check	10/19/2023	VISUAL EDGE IT, INC	1001-01 · Accounts Payable	
24AR12...	Bill	10/17/2023		5620-13 · ADMIN-Copier Copy Counts	-150.92
TOTAL					-150.92
161023	Bill Pmt -Check	11/06/2023	VOICE CARRIER	1001-01 · Accounts Payable	
IN19567	Bill	11/02/2023		5505-01 · ADMIN-Phones Local/Hardware/Rep	-114.99
TOTAL					-114.99
161024	Bill Pmt -Check	11/06/2023	XEROX CORPORATION	1001-01 · Accounts Payable	
4973939	Bill	10/30/2023		2950-03 · Copier Lease	-489.09
TOTAL					-489.09
161025	Bill Pmt -Check	11/06/2023	XIO, INC.	1001-01 · Accounts Payable	
2022-12...	Bill	09/15/2023		5640-02 · WATER-Dam Maintenance	-282.00
TOTAL					-282.00

***BIG BEAR MUNICIPAL WATER DISTRICT
REPORT TO BOARD OF DIRECTORS***

MEETING DATE: November 16, 2023

AGENDA ITEM: 6A

SUBJECT:

Board to review, discuss, and approve tree trimming needed in the old/closed RV park next to the main office by Porter Inc. not to exceed \$5,000.

RECOMMENDATION:

The district would like to proceed with the tree work needed at the old/closed RV before we have any winter weather.

DISCUSSION/FINDINGS:

The old/closed RV lot next to the main building is overdue for tree maintenance. Many of the trees need to be cut down below the powerlines to avoid any possible damage that might be caused during winter weather. All the tree along the street side (lakeview drive) will be cut down, below the powerlines as well as two trees along the north side of the lot to avoid possible limb breakage this winter which could cause damage to our small well house.

OTHER AGENCY INVOLVEMENT: None

FINANCING: Capital Improvement – Main Office Bldg Fac Maintenance

Submitted by: Brittany Lamson, Interim General Manager

S. Porter Inc.

CA. Contractors License # 913143
Mailing: P.O. BOX 596
Big Bear Lake, CA. 92315
1-909-585-0530

Estimate

Date	Estimate #
10/16/2023	4176

Name / Address
Big Bear Water District 40524 Lake View Dr Big Bear Lake

P.O. No.

Item	Description	Quantity	Rate	Total
Tree Services	RV PARKING / MAIN Trim 2 near the lakes edge. Top and trim 3 Poplars on West side of property. Top and trim 1 Aspen on the South side of the building		5,000.00	5,000.00
			Total	\$5,000.00

E-mail
portersfirewood@gmail.com

**BIG BEAR MUNICIPAL WATER DISTRICT
REPORT TO BOARD OF DIRECTORS**

MEETING DATE: November 16, 2023

AGENDA ITEM: 6B

SUBJECT:

Board to review, discuss, and approve tree trimming needed in the storage lot by Porter Inc. not to exceed \$12,000.

RECOMMENDATION:

The district would like to proceed with the tree work needed at the storage lot before we have any winter weather.

DISCUSSION/FINDINGS:

Last year some of these trees broke causing damage to the powerline above LeRoys Boardshop. This tree work would entail removing the couple trees in the northeast corner of the lot and grinding those stumps. The other part is trimming back the trees along the southwest corner/side of the lot to ensure no other trees damage stored items in the lot.

OTHER AGENCY INVOLVEMENT: None

FINANCING: Capital Improvement – Main Office Bldg Fac Maintenance

Submitted by: Brittany Lamson, Interim General Manager

S. Porter Inc.

CA. Contractors License # 913143
 Mailing: P.O. BOX 596
 Big Bear Lake, CA. 92315
 1-909-585-0530

Estimate

Date	Estimate #
10/23/2023	4202

Name / Address
Big Bear Water District 40524 Lake View Dr Big Bear Lake

P.O. No.

Item	Description	Quantity	Rate	Total
Tree Services	Storage Lot Remove 5 22" diam Poplar trees, grind stumps to 6" below grade. Top and trim 11 Poplar trees. Remove all wood and debris		12,000.00	12,000.00
			Total	512,000.00

E-mail
portersfirewood@gmail.com

**BIG BEAR MUNICIPAL WATER DISTRICT
REPORT TO BOARD OF DIRECTORS**

MEETING DATE: November 16, 2023

AGENDA ITEM: 6C

SUBJECT:

Board to review, discuss, and approve tree trimming needed at the East Public Launch Ramp by Porter Inc. not to exceed \$15,000.

RECOMMENDATION:

The district would like to proceed with the tree work needed at the East Public Launch Ramp before we have any winter weather.

DISCUSSION/FINDINGS:

Last year several trees in the lot broke because of the high winds we experienced. Fortunately, nothing was damaged, but it took days to remove all the broken limbs and dispose of them. This trimming would include a few trees along the pedestrian path that leads out to the jetty as well as the trees along the single car parking spots on the far east end of the lot. These trees are just over grown and becoming top heavy. To avoid breaking and possible damage, we would like to have all these trees trimmed.

OTHER AGENCY INVOLVEMENT: None

FINANCING: Capital Improvement – East Ramp Bldg Fac Maintenance

Submitted by: Brittany Lamson, Interim General Manager

S. Porter Inc.

CA. Contractors License # 913143
Mailing: P.O. BOX 596
Big Bear Lake, CA. 92315
1-909-585-0530

Estimate

Date	Estimate #
10/23/2023	4201

Name / Address
Big Bear Water District 40524 Lake View Dr Big Bear Lake

P.O. No.

Item	Description	Quantity	Rate	Total
Tree Services	East Ramp Trim 6 30" dia Poplars. Trim 10 20" dia Poplars		15,000.00	15,000.00
			Total	\$15,000.00

E-mail
portersfirewood@gmail.com